



City of Verona

2019 Board Of Review
City Hall – 111 Lincoln Street
Verona, WI 53593-1520
Council Chambers
Monday, May 13, 2019 – 6:30 P.M.

AGENDA

1. Call to order
2. Roll call
3. Approval of minutes from the May 21, 2018 Board of Review
4. Confirmation of the appointment of the Chairperson of the Board of Review
5. Confirmation of Board of Review notice
6. Affidavit of Board of Review Member training
7. Assessor's Report
8. Adjournment to 6:00 p.m. Thursday, July 25, 2019

Luke Diaz,
Mayor

POSTED: Verona City Hall
Verona Public Library
Miller's Market
City's Website: www.ci.verona.wi.us

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in this notice.

IF YOU NEED AN INTERPRETER, MATERIALS IN ALTERNATIVE FORMATS, OR OTHER ACCOMMODATION TO ACCESS THE MEETING, PLEASE CONTACT THE CITY CLERK AT 845-6495 AT LEAST 48 HOURS PRECEDING THE MEETING. EVERY REASONABLE EFFORT WILL BE MADE TO ACCOMMODATE YOUR REQUEST.

CITY OF VERONA
MINUTES
BOARD OF REVIEW
May 21, 2018
Verona City Hall

1. The meeting was called to order by Chair, Luke Diaz at 7:00 p.m.
2. Roll Call: Kate Cronin, Luke Diaz, Elizabeth Doyle, Sarah Gaskell, Chad Kemp, Katie Kohl, Heather Reekie and Clerk Ellen Clark present. Chad Kemp is expected to arrive shortly. Evan Touchett was absent and excused. City Assessor Paul Musser and City Administrator Jeff Mikorski also present.
3. Approval of Minutes: Motion by Doyle, seconded by Reekie, to approve the minutes of the May 15, 2017 Board of Review. Motion carried 6-0.
7:02 - Chad Kemp now present.
4. Confirmation of Open Book and Board of Review notices: City Clerk Clark confirmed that Open Book and Board of Review notices were published in the Verona Press and on the City's website, and were posted timely at City Hall, the Verona Public Library, and Miller's Market. Affidavits of publication are on file in the 2018 Board of Review file in the City Clerk's office.
5. Affidavit of Board of Review Member Training: Members Sarah Gaskell, Katie Kohl and Ellen Clark have taken the required Board of Review Training within the past two years. The affidavits were filed with the Department of Revenue by the City Clerk on May 18, 2018.
6. Verification of ordinance for the confidentiality of income and expense information – Section 2-4-1(f) of the Code of Ordinances: Section 2-4-1(f) - Government and Administration/Boards, Commissions and Committees/Board of Review/Confidentiality – was presented to the Board as verification of the ordinance for the confidentiality of income and expense information.
7. Swearing in of Assessor: Ms. Clark swore in City Assessor Paul Musser.
8. Assessor's Annual Assessment Report and Verification of Open Book Changes: Mr. Musser reported no Open Book Changes for 2018.
9. Receipt of Assessment Roll and Assessor's Affidavit: Ms. Clark presented the 2018 Real Estate and Personal Property Tax Rolls and Assessor's Affidavit to the Board.
10. Review of New Laws: Mr. Musser explained two new laws to the Board:
 1. Machinery, tools and patterns are now exempt from Personal Property taxes. Business owners no longer have to report these items on the Statement of Personal Property.
 2. In the past, taxpayers were not allowed to object to the assessment of their property if they refused to allow the assessor to view the property. Under a new law, taxpayers may object to the assessment, even after refusing to allow

the assessor to view the property. Mr. Musser fears that the quality of assessments will suffer if assessors can't get into the properties.

10. Review of Assessment Roll:

The Board of Review went into recess at 6:11 p.m. until such time as the Board receives an objection.

11. Allow Taxpayers to Examine Assessment Data:

No objections were received. No taxpayer requested examination of the roll.

9. Adjournment:

Motion by Reekie, seconded by Cronin, to adjourn the 2018 Board of Review at 9:02 p.m. Motion carried 6-0.

Ellen Clark
Board of Review Clerk

STATE OF WISCONSIN

DANE COUNTY

) SS.

Kathy Neumeister, being duly sworn, deposes and says

that she is an associate, of the *Verona Press*, a weekly newspaper published in the city of Verona, in said county, and that a notice, a copy of which

is hereunto annexed, was published in said paper,

once each week, for 1 successive weeks,

first publication being on the 25 day of

April A.D. 20 19, the second

publication being on the _____ day of

_____ A.D. 20 _____, and the

last publication being on the _____ day of

_____ A.D. 20 _____.

Kathy Neumeister

Subscribed and sworn before me this 25 day

of April A.D. 20 19.

My commission expires 2/29/20.

[Signature]
Notary Public, Dane County, Wisconsin



25 lines, 1st insertion @ .6915

\$ 17.29

_____ lines, _____ subsequent insertions @ .5462

\$ _____

Affidavit: \$1.00

TOTAL \$ 18.29

NOTICE OF MEETING TO ADJOURN BOARD OF REVIEW TO A LATER DATE CITY OF VERONA, DANE COUNTY
Board of Review will meet on the 13th day of May, 2019 at 6:30pm at the Verona City Center, 111 Lincoln Street, Verona, WI, for the purpose of calling the Board of Review into session during the forty-five day period beginning on the 4th Monday of April, Pursuant to s. 70.47(1) of the Wis. Stats.
Due to the fact the assessment roll is not completed at this time, it is anticipated that the Board of Review will be adjourned until the 25th day of July, 2019 at 6:00pm
Notice is hereby given this 25th of April, 2019 by
Ellen Clark
City Clerk
Published: April 25, 2019
WNAXLP



Board of Review Member Training Affidavit

This affidavit confirms that one or more Board of Review (BOR) voting members attended training before the BOR met, satisfying state law (sec. 70.46(4), Wis. Stats.).

STATE OF WISCONSIN

County of DANE

Co-muni code 13286

I, Ellen Clark, the clerk for the CITY OF VERONA,

swear the following BOR voting member(s), who represent(s) the municipality's chief executive officer or the officer's designee(s), attended a Wisconsin Department of Revenue approved BOR training program within two years of the BOR's first meeting. (sec. 70.46 (4), Wis. Stats.)

BOR member(s) and attendance date:

<u>SARAH GASKELL</u>	<u>05/11/2017</u>
Name	Date
<u>CATHERINE KOHL</u>	<u>05/16/2018</u>
Name	Date
<u>CHARLOTTE JERNEY</u>	<u>04/23/2019</u>
Name	Date
<u>ELLEN CLARK</u>	<u>04/11/2018</u>
Name	Date

04-26-2019 12:03 PM

Date electronically filed

ellen.clark@ci.verona.wi.us

Clerk email



Board of Review Member Training Affidavit

Preparer Information

Name Ellen Clark	Title City Clerk
Email ellen.clark@ci.verona.wi.us	Phone 608-845-6495

Signature Statement

Under penalties of law, I declare this form and all attachments are true, correct and complete to the best of my knowledge and belief.

Do you agree with the statement above?

YES NO

Submission Information

You successfully submitted your report. Print a copy for your records.

Comuni code: 13286
Submission date: 04-26-2019 12:03 PM
Confirmation: PA10720190395O1556298214607
Submission type: ORIGINAL