

CITY OF VERONA

PUBLIC WORKS/SEWER & WATER COMMITTEE

MONDAY, JUNE 10, 2019 – 5:15 P.M.

VERONA CITY CENTER

111 LINCOLN STREET

VERONA, WI 53593

A G E N D A

1. Call to order.
2. Roll call.
3. Approval of the minutes of the May 28, 2019 meeting of the Public Works/Sewer and Water Committee.
4. Discussion and action regarding curbside pickup services.
5. Discussion regarding on-going public works and utility projects.
6. Adjourn.

Evan Touchett
Chairperson

POSTED: Verona City Hall, Verona Public Library, Miller's Market

ALL AGENDAS ARE POSTED ON THE CITY'S WEBSITE AT www.ci.verona.wi.us

IF YOU NEED AN INTERPRETER, MATERIALS IN ALTERNATIVE FORMATS, OR OTHER ACCOMMODATION TO ACCESS THE MEETINGS, PLEASE CONTACT THE CITY CLERK AT 845-6495 AT LEAST 48 HOURS PRECEDING THE MEETING. EVERY REASONABLE EFFORT WILL BE MADE TO ACCOMMODATE YOUR REQUEST.

CITY OF VERONA

MINUTES

PUBLIC WORKS/SEWER & WATER COMMITTEE

MONDAY, MAY 28, 2019

1. The meeting was called to order by Mr. Touchett at 5:19pm.
2. Roll Call: Present: Evan Touchett, Chad Kemp, and Sarah Gaskell. Also present: Theran Jacobson, Public Works Director; Jeff Montpas, City Engineer, AECOM.
3. MOVED by Touchett, seconded by Gaskell, to approve the minutes of the April 22, 2019 meeting of the Public Works/Sewer and Water Committee. Motion carried 3-0.
4. MOVED by Touchett, seconded by Kemp, to recommend approval of contract with Payne and Dolan for Project 2016-123 CTH PD expansion from Woods Road to CTH M, not to exceed \$1,479,552.75. Motion carried 3-0.
5. MOVED by Touchett, seconded by Gaskell, to recommend approval of Amendment No. 2 with MSA Professional Services for Land Acquisition in regards to Project 2016-123 CTH PD expansion from Woods Road to CTH M, not to exceed \$15,000. Motion carried 3-0.
6. Mr. Jacobson provided an update to committee on Water Rate Case submitted in July of 2018. Public Service Commission of Wisconsin – Water Division has completed the revenue requirement and is working on the rate analysis currently, Mr. Jacobson noted we are nearing the end of the rate case and more details will follow in the near future on rates.
7. Mr. Jacobson noted an analysis was completed by the Auditors on the revenue requirement for our fees from the Madison Metropolitan Sewerage District. Jacobson noted the following:
 - City approved ordinance no. 16-876 amending Title 9 Chapter 2 of the Code of Ordinances on June 27, 2016. The significant cost to the utility each year is from Madison Metropolitan Sewerage District for the treatment of the City's population raw wastewater. Language within the ordinance allows the Director of Public Works to automatically adjust the sewer rate for the annual increases from MMSD. The MMSD rate change is a complex calculation with multiple variables and inputs therefore staff engages with our Auditors with the rate change.
 - Our Auditors recommend a rate change of 3.4% to satisfy the MMSD increases from 2017 base rates to 2019 new rates, therefore:
 - Volume rate change from \$3.54 to \$3.71 per 1000 gallons
 - ¾-inch residential quarterly meter charge from \$40.11 to \$40.35.
 - Other meter sizes are identified below:

| | Units (A) | Current Rates | | Calculated Rates | |
|---|--------------|---------------|--------------------|------------------|--------------------|
| | | Rates | Revenues | Rates | Revenues |
| Enter the Utility's annual billable gallons for the forecast period | 345,132 | \$3.54 | \$1,221,767 | \$3.71 | \$1,281,505 |
| Enter the Utility's annual billable meters for the forecast period | | | | | |
| 3/4" | 4,269 | 40.11 | 684,918 | 40.35 | 689,059 |
| 1" | 86 | 70.68 | 24,314 | 72.19 | 24,832 |
| 1-1/2" | 49 | 121.64 | 23,841 | 125.25 | 24,549 |
| 2" | 62 | 181.79 | 45,084 | 187.93 | 46,607 |
| 3" | 23 | 324.47 | 29,851 | 336.51 | 30,959 |
| 4" | 10 | 527.30 | 21,092 | 547.76 | 21,911 |
| 6" | 5 | 1,033.88 | 20,678 | 1,075.41 | 21,508 |
| 8" | 3 | 1,642.37 | 19,708 | 1,709.17 | 20,510 |
| | <u>4,507</u> | | <u>\$2,091,254</u> | | <u>\$2,161,440</u> |

Mr. Jacobson noted the increase would be in effect for 2nd quarter billings in 2019 and be shown on bills received dated June 30, 2019.

No action.

8. Mr. Jacobson provided an update on the schedule for Tower 1 maintenance on W. Verona Avenue. Jacobson noted the following:
 - Tower 1 is due for an interior and exterior overcoat of paint
 - Tower 1 maintenance is scheduled to commence in the next week or two
 - Discussion with committee to match Tower 1 and Tower 2 exterior painting scheme to save on current and future maintenance costs

MOVED by Touchett, seconded by Kemp, to remove "HOMETOWN USA" from stem of Tower 1 along W. Verona Avenue. Motion carried 3-0

9. Mr. Jacobson provided an update on ongoing public works projects.
10. MOVED by Touchett, seconded by Kemp, to adjourn at 5:58pm. Motion carried 3-0.

Public Works Committee

June 10, 2019

Item (4) Curb side pickup services.

Discussion in regards to curb side services such as:

- Brush
- Leaf – yard waste
- Refuse
- Recycling

Item (5) On-going public works and utility projects

Discussion and updates for ongoing public works and utility projects.