



CITY OF VERONA
FINANCE COMMITTEE
MONDAY, OCTOBER 24, 2022 – 6:30 P.M.
VERONA CITY CENTER-Conference Room D110
111 LINCOLN STREET

AGENDA

1. Call to order.
2. Roll call
3. Discussion and Possible Action re: Recommended Approval of the October 10, 2022 Finance Committee Minutes
4. Discussion and Possible Action re: Resolution R-22-045, Recommending Approving the 2023 Fitch-Rona EMS Operating and Capital Budgets
5. Discussion and Possible Action re: Any Updates or Information on the 2023 Budget.
6. Discussion and Possible Action re: Payment of Bills
7. Adjournment.

Chairperson Chad Kemp

POSTED: Verona City Hall
Verona Public Library
Miller's Market
City Web Page at www.ci.verona.wi.us

10/21/2022

Notice is hereby given that a quorum of the members of the City Council or other standing committees of the City Council may be present at the meeting of the Finance Committee to gather information about a subject over which they have decision-making responsibility. The City Council and any other standing committees will not take formal action at this meeting

IF YOU NEED AN INTERPRETER, MATERIALS IN ALTERNATIVE FORMATS, OR OTHER ACCOMMODATION TO ACCESS THE MEETINGS, PLEASE CONTACT THE CITY CLERK AT 845-6495 AT LEAST 48 HOURS PRECEDING THE MEETING. EVERY REASONABLE EFFORT WILL BE MADE TO ACCOMMODATE YOUR REQUEST.



City of Verona

Finance Committee
City Hall – 111 Lincoln Street
Verona, WI 53593-1520

MINUTES FINANCE COMMITTEE OCTOBER 10, 2022

The meeting was called to order by Chairperson Chad Kemp at 6:30 p.m.

Roll Call: Chairperson Chad Kemp, Alder Mara Helmke and Alder Christine Posey were present.

Also present: City Administrator Adam Sayre and Finance Director Brian Lamers.

Discussion and Possible Action regarding approval of September 26, 2022, Finance Committee minutes: Motion was made by Kemp, seconded by Helmke to approve the September 26, 2022, Finance Committee minutes with no changes noted. Motion carried 3-0.

Discussion and Possible Action regarding recommending to the City Council Resolution R-22-043, Resolution Approving Exceeding the Levy Limit for Joint EMS Districts: Lamers stated the memo has in it increasing levy limit by \$50,930, however for the EMS budget to remain within the percentage we would only need \$19,989. He stated the question is do we want to only increase the levy limit by the \$19,989 or could go up the \$70,920 and utilize the \$50,930 for something else like increase equipment replacement. This would increase the mill rate, but it would help with levy limit restrictions in the future. Just an estimate the \$19,989 would be approximate \$2.00 on a \$348,400 assessed property, the \$70,920 would probably be under \$10.00. The decision could be made with budget approval to go beyond the \$19,989. Motion was made by Kemp, seconded by Helmke to recommend to the City Council approval of Resolution R-22-043, Approving Exceeding the Levy Limit for Joint EMS Districts. Motion carried 3-0.

Discussion and Possible Action regarding recommending to the City Council Resolution R-22-044, Resolution Requesting Exemption from County Library Tax: Motion was made by Kemp, seconded by Helmke to recommend to the City Council approval of Resolution R-22-044, Approving Requesting Exemption from County Library Tax. Motion carried 3-0.

Discussion and Possible Action regarding any updates or information on the 2023 Budget: Lamers stated that we received the General Transportation Aid estimate, which was an increase of \$24,237, which we would recommend add to capital such as equipment replacement. In the capital projects was Whalen Road reconstruction with borrowing and grant funding. The Public Works Director stated it was unlikely we would get any grant funding so that project was taken out of the capital listing. There was \$5,000 added of capital levy for Badger Mill Creek Improvements at the request of Mayor Diaz.

Discussion and Possible Action regarding the Revenue and Expenditure Summary Report-September 2022: Lamers stated interest revenue for September decreased by \$97,287, we are down \$468,586 and budgeted \$200,000, so we are down over \$668,586 total. We are monitoring Building Inspection revenue as it will be above budget to hopefully help offset some of the interest losses.

Discussion and Possible Action regarding the payment of bills:

Motion was made by Kemp, seconded by Helmke to approve the payment of bills totaling \$1,393,480.18. Motion carried 3-0.

Adjournment: Motion was made by Helmke, seconded by Posey to adjourn the Finance Committee Meeting at 6:51 p.m. Motion carried 3-0.

Respectfully submitted,
Brian Lamers CPA
Finance Director

**CITY OF VERONA
RESOLUTION NO. R-22-045**

**A RESOLUTION APPROVING THE 2023 FITCH-RONA EMS
OPERATING AND CAPITAL BUDGETS**

WHEREAS, the City of Verona is a member of the Fitch-Rona EMS District which also includes the City of Fitchburg and the Town of Verona; and

WHEREAS, an annual meeting of the municipalities comprising the Fitch-Rona EMS District was held on October 20, 2022 for the purpose of reviewing the District's annual report and 2023 requested operating and capital budgets, and

WHEREAS, the 2023 Fitch-Rona EMS District operating budget includes total expenditures of \$3,667,236 of which the City of Verona's share is \$801,834, and

WHEREAS, the 2023 Fitch-Rona EMS District capital budget includes \$172,640 expenditures for the City's portion of an ambulance, and

WHEREAS, the City of Verona did not have a quorum of the Common Council present at the October 20, 2022 annual Fitch-Rona EMS District meeting and therefore was unable to take action on the 2023 Fitch-Rona operating and capital budgets at that meeting.

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Verona hereby approves the 2023 Fitch-Rona EMS operating and capital budgets.

Passed, signed and dated this 24th day of October, 2022

CITY OF VERONA

SEAL

Luke Diaz, Mayor

Holly Licht, City Clerk

Fitch-Rona EMS District
2023 Operating Budget

		2022 Budget	2023 Operating Budget	Difference 2022 Budget vs. 2023 Budget	Percent Change
1					
2	Revenues				
3	Run Income	\$ 1,572,130	\$ 1,699,600	\$ 127,470	8.1%
4	Run Income Subtotal	\$ 1,572,130	\$ 1,699,600	\$ 127,470	8.1%
5					
6	City of Fitchburg*	\$ 936,571	\$ 1,031,222	\$ 94,651	10.11%
7	City of Verona*	\$ 730,914	\$ 801,834	\$ 70,920	9.70%
8	Town of Verona*	\$ 88,360	\$ 92,380	\$ 4,020	4.55%
9	Municipalities Sub-Total	\$ 1,755,845	\$ 1,925,436	\$ 169,591	9.66%
10				\$ -	
11	Interest Income	\$ 3,725	\$ 3,700	\$ (25)	-0.7%
12	Contracted Events	\$ 10,500	\$ 38,500	\$ 28,000	266.7%
13					
14					
15	Misc. Sub-Total	\$ 14,225	\$ 42,200	\$ 27,975	196.7%
16	Total Revenues	\$ 3,342,200	\$ 3,667,236	\$ 325,036	9.7%
17					
18	Expenses				
19	Salaries & Wages	\$ 1,539,959	\$ 1,633,510	\$ 93,551	6.1%
20	Scheduled Overtime	\$ 379,388	\$ 388,446	\$ 9,058	2.4%
21	Unscheduled Overtime	\$ 101,266	\$ 104,304	\$ 3,038	3.0%
22	Soc.Sec.&Medicare Taxes	\$ 155,669	\$ 166,646	\$ 10,977	7.1%
23	Retirement Plan	\$ 234,218	\$ 277,247	\$ 43,029	18.4%
24	Miscellaneous Benefits	\$ 8,143	\$ 8,637	\$ 494	6.1%
25	Health & Dental Ins.	\$ 359,863	\$ 371,888	\$ 12,025	3.3%
26	Worker's Comp. Ins.	\$ 79,644	\$ 92,019	\$ 12,375	15.5%
27	Income Continuation	\$ 2,400	\$ 2,400	\$ -	0.0%
28	Sick Time Over Cap	\$ 21,233	\$ 24,294	\$ 3,061	14.4%
29	Medical Director Annual Fee	\$ 33,000	\$ 33,000	\$ -	0.0%
30	Salary Sub-Total	\$ 2,914,783	\$ 3,102,391	\$ 187,608	6.4%
31					
32	Oil, Fuel & Lube	\$ 22,908	\$ 33,702	\$ 10,794	47.1%
33	Repair and Replacement Parts	\$ 29,000	\$ 51,600	\$ 22,600	77.9%
34	Medical Supplies	\$ 100,946	\$ 124,342	\$ 23,396	23.2%
35	Office Supplies	\$ 2,500	\$ 2,300	\$ (200)	-8.0%
36	Postage	\$ 600	\$ 800	\$ 200	33.3%
37	Public Education	\$ 1,500	\$ 2,000	\$ 500	33.3%
38	Staff Training	\$ 32,500	\$ 32,500	\$ -	0.0%
39	Staff Support	\$ 6,400	\$ 6,800	\$ 400	6.3%
40	Uniforms	\$ 14,684	\$ 15,400	\$ 716	4.9%
41	Personnel Recruitment	\$ 1,000	\$ 2,100	\$ 1,100	110.0%
42	Subscriptions & Dues	\$ 900	\$ 900	\$ -	0.0%
43	Admin Space Lease	\$ 7,125	\$ 7,125	\$ -	0.0%
44	Facilities Furnishings	\$ 1,400	\$ 1,800	\$ 400	28.6%
46	Telephone	\$ 10,700	\$ 10,200	\$ (500)	-4.7%
47	Radio Equipment	\$ 3,000	\$ 4,500	\$ 1,500	50.0%
48	Radio Maintenance	\$ 3,700	\$ 3,900	\$ 200	5.4%
49	Medical Equipment	\$ 8,000	\$ 3,600	\$ (4,400)	-55.0%
50	Medical Equipment Maint.	\$ 6,000	\$ 11,700	\$ 5,700	95.0%
51	EMT Safety Equipment	\$ 700	\$ 1,300	\$ 600	85.7%
52	Training Equipment	\$ 800	\$ 500	\$ (300)	-37.5%
53	Office Equipment	\$ 1,000	\$ 2,000	\$ 1,000	100.0%
55	Computer Support	\$ 17,200	\$ 24,100	\$ 6,900	40.1%
56	Accounting Fees	\$ 17,000	\$ 15,000	\$ (2,000)	-11.8%
57	Legal Fees General	\$ 3,400	\$ 3,000	\$ (400)	-11.8%
59	Assigned Funds - Labor Contract	\$ -	\$ 6,000	\$ 6,000	
60	Property Insurance	\$ 25,900	\$ 28,700	\$ 2,800	10.8%
61	Billing Service	\$ 94,328	\$ 101,976	\$ 7,648	8.1%
62	Paramedic Intern Program	\$ -	\$ 9,000	\$ 9,000	
63	Reserve Funding	\$ -	\$ 58,000	\$ 58,000	
64	Misc. Expense Sub-Total	\$ 413,191	\$ 564,845	\$ 151,654	36.7%
65	TOTAL EXPENSES	\$ 3,327,974	\$ 3,667,236	\$ 339,262	10.2%