

**JOINT MEETING OF THE
CITY OF VERONA COMMON COUNCIL
AND THE TOWN OF VERONA TOWN BOARD
TUESDAY, OCTOBER 29, 2019
6:30 P.M. – VERONA FIRE STATION
101 LINCOLN STREET, VERONA, WI 53593**

1. Call City of Verona Common Council Meeting to Order and Roll Call
2. Call Town of Verona Town Board Meeting to Order and Roll Call
3. Pledge of Allegiance
4. Public Comment
5. Approval of minutes from the October 29, 2018 Joint City of Verona Common Council and Town of Verona Town Board
6. Announcements
7. Presentation by Dan Machotka
8. Discussion on Intergovernmental Agreement between the Town of Verona and the City of Verona for Fire Protection Services
9. Adjournment Town of Verona Town Board
10. Adjournment City of Verona Common Council

Luke Diaz, Mayor

Mark Geller, Town Board Chair

Posted: Verona City Hall
Verona Town Hall
Verona Public Library
Miller's Supermarket
City Website: www.ci.verona.wi.us
Town Website: www.town.verona.wi.us

NOTICE: IF YOU NEED AN INTERPRETER, MATERIALS IN ALTERNATIVE FORMATS, OR OTHER ACCOMMODATION TO ACCESS THE MEETING, PLEASE CONTACT THE CITY CLERK AT 845-6495 AT LEAST 48 HOURS PRECEDING THE MEETING. EVERY REASONABLE EFFORT WILL BE MADE TO ACCOMMODATE YOUR REQUEST.

MINUTES
JOINT CITY OF VERONA COMMON COUNCIL
AND TOWN OF VERONA TOWN BOARD

October 29, 2018, 6:00 p.m.

**Verona Fire Hall
101 Lincoln Street**

1. Call to Order and Roll Call – City of Verona Common Council: Mayor Diaz called the meeting of the City of Verona Common Council to order at 6:11 p.m. On roll call: Alderpersons Gaskell, Jerney, Kohl, Posey and Reekie were present. Alderpersons Cronin, Kemp and Touchett were absent and excused. Fire Chief Joe Giver, City Administrator Jeff Mikorski, and City Clerk Ellen Clark were also present.
2. Call to Order and Roll Call – Town of Verona Town Board: Town Board Chair Geller called the meeting of the Town of Verona Town Board to order at 6:11 p.m. On roll call: Board Members Enberg, Dreger and Maxwell were present. Board Member Duerst was absent and excused. Town of Verona Planner and Administrator Amanda Arnold, and Thomas Mathies were also present.
3. Pledge of Allegiance.
4. Announcements: None
5. Presentation by Fire Chief Joe Giver: Fire Chief Giver presented the annual fire department update. There are 43 personnel on staff. To date in 2018, the department has responded to 612 calls in the City of Verona and 98 calls in the Town of Verona, putting the department 48 calls ahead of the same time last year. Average response time to emergency calls is 7.53 minutes in the Town of Verona, and 4.29 minutes in the City of Verona.

Another leak has been discovered in the floor heating system in the apparatus bay. With colder weather arriving, it is hoped that repairs will begin soon. The department will be receiving a \$25,576 grant from Epic for four new thermal imaging cameras, and a \$4,300 grant from the DNR to purchase items for wildland firefighting.

A conditional offer has been made to a Deputy Chief of Operations and Personnel candidate, Scott Westphal was hired as the Firefighter/Inspector in January, and applications are being accepted for the Administrative Assistant position. The internship program is going well, with four interns having graduated from the program so far.

The department's record management system has been changed to an internet-based system, allowing members to use mobile devices to access records off-site. We have contracted with Lexipol for conversion of our policies and procedures to a web-based system that regularly updates policies and manuals based on state and national laws. The

department has also begun onboarding with Target Solutions, which provides online training through more than 1,000 courses. Training records, daily checks and repair reports can also be recorded on the Target Solutions system.

2019 budget items were presented. The proposed 2019 Fire Department budget is \$1,690,736, which is a 2.16% increase from last year. The Town's calculated share of this budget is \$194,160.

6. Discussion on Intergovernmental Agreement between the Town of Verona and the City of Verona for Fire Protection Services: The City of Verona Common Council and Town of Verona Town Board discussed the Intergovernmental Agreement between the Town of Verona and the City of Verona for Fire Protection Services. There were no grievances or issues with the service as it stands.

Chief Giver listed the 30-car pileup on Hwy. 18/15, dispatch of units to the Sun Prairie explosion, and rescue calls during this summer's flooding as the major events of 2018.

Ms. Jerney asked about the cost of the floor repair, and how it will be covered.

Chief Giver replied that Harker Heating & Cooling covered the cost of the last repair. He is not sure if they will be offering to cover the cost of the latest repair.

Ms. Arnold reminded those in attendance that in addition to its \$194,160 portion of the proposed budget, the Town also pays \$30,000 in fixed costs annually.

Chief Giver stated that the Capital budget includes \$1,700,000 for a new ladder truck in 2019.

Ms. Arnold commented that she appreciates the pre-planned driveway layouts for new properties in the Town.

7. Adjournment Town of Verona Town Board: Motion by Mr. Geller, seconded by Mr. Enberg, to adjourn the Town of Verona Town Board at 6:23 p.m.
8. Adjournment City of Verona Common Council: Motion by Ms. Reekie, seconded by Ms. Kohl, to adjourn the City of Verona Common Council at 6:23 p.m.

Ellen Clark, City Clerk
City of Verona