

CITY OF VERONA
MINUTES
PUBLIC SAFETY AD HOC COMMITTEE
TASK FORCE MEETING
FEBRUARY 3, 2014

VERONA CITY HALL
111 LINCOLN STREET

1. The meeting was called to order by Mayor Hochkammer at 5:30 p.m.
2. Roll Call: Mayor Jon Hochkammer, Chief Joe Giver, Chief Brian Myrland, Delora Newton, Heather Reekie, Diane Smith, John Wickstrom. Absent (excused): Chief Bernie Coughlin, Mike Goetz, Tim Homan, Scott Manley, Mac McGilvray Joleen Semmann,. Others Present: Steve Gausman, Five Bugles Design; Bill Pennoyer, Tri-North Builders; Bill Burns, City Administrator.
3. Approval of Minutes of the January 7, 2014 Public Safety Ad Hoc Committee Meetings
Motion by Reekie, seconded by Newton, to approve the minutes of January 7, 2014 meetings. Motion carried 7-0.
4. Schematic Design Recommendations and Cost Estimates for a Fire and EMS Station
Steve Gausman provided an update on the schematic design for a Fire and EMS station. The size of the facility has been reduced to 39,884 square feet due to the removal of a mechanical mezzanine in the apparatus bay area which would not be needed if the facility can be constructed in one phase. The site plan has been revised to include additional parking which would be oriented similar to the current lot. Comments from the committee members included:
 - The City should consider adding an additional fire apparatus bay to allow for future growth. The Committee would like to see the cost and impact to the design.
 - The amount of parking should be reviewed and possibly reduced.
 - The kitchen and dayroom areas should be combined into a great room concept.
 - The apparatus return drive is not needed and the parking lot should be revised to all for two access points and space for apparatus to turn and back into the bays.
 - It was suggested that a reddish brick be looked at for the building façade.

The preliminary construction estimate prepared by Tri-North including masonry construction and a 4,200 square foot basement is \$8.7 million. The total project cost estimate including professional services, furniture, and equipment is approximately \$10 million. The City's financial advisor, Ehlers and Associates, is preparing an analysis on the impact of both a \$7 million and \$10 million fire/ems station on the City's capital improvement plan and debt service projections.

There was a general consensus of support for the schematic design as presented. Several committee members expressed support for considering adding a fire apparatus bay, but there were questions about the additional cost and need for the extra bay.

5. Project Timeline and Next Steps for a Fire and EMS Station
Mr. Burns noted that we are approximately two weeks behind the tentative schedule presented at the last meeting. The City is planning to discuss the schematic design and preliminary cost estimates with the City Council on Monday, February 10. The next steps in the process include direction from the City Council to proceed with the phase 2 design development and to hold a public forum on the schematic design.

6. Adjournment: Motion by Newton, seconded by Reekie, to adjourn the meeting at 6:15 p.m. Motion carried 7-0.

Respectfully submitted,
Bill Burns, City Administrator