



City of Verona

Finance Committee
City Hall – 111 Lincoln Street
Verona, WI 53593-1520

MINUTES
FINANCE COMMITTEE
March 11, 2019

The meeting was called to order by Alder Kate Cronin at 6:17 p.m. in Conference Room D110

Roll Call: Alder Kate Cronin and Alder Christine Posey were present. Chairperson Chad Kemp arrived at 6:45 p.m.

Also present: Interim City Administrator Adam Sayre, Mayor Luke Diaz, Finance Director Brian Lamers and Parks Director Dave Walker

Discussion and Possible Action regarding approval of February 25, 2019 Finance Committee minutes: Motion was made by Posey, seconded by Cronin to approve the February 25, 2019 Finance Committee minutes with no changes noted. Motion carried 2-0.

Discussion and Possible Action regarding Claim for Vehicle Damage: Lamers stated that it was one of the Parks employees that didn't realize that the vehicle had pulled up to ask if they could get some salt and backed the skid loader into his vehicle with the damage of \$2,367.17. Motion was made by Posey, seconded by Cronin to recommend to the City Council payment for the claim in the amount of \$2,367.17 and if the claim comes in for more it would come back for approval. Motion carried 2-0.

Discussion and Possible Action regarding 2019 Preliminary Borrowing Estimates: Lamers went through the listing of items for borrowing to the Committee. Parks Director Dave Walker explained the addition \$50,000 for Fireman's Park is a sidewalk for connectivity. Lamers explained that the \$1.2 million for the Lincoln Street Storm Water is not levy debt but is paid back through user fees. Discussion took place regarding the Fire Truck and the need to replace the current truck. Sayre stated that the current truck is a 1997 which is 22 years old and with discussion with Fire Chief Joe Giver is the concern of maintenance and this has been pushed off a couple times already for replacement. The Committee asked if there was any more conversation with EPIC for the articulating platform. Sayre stated that there is a meeting set up for discussion on Wednesday, March 13th. Sayre stated that the price increase with the articulating platform versus the straight platform is approximately \$300,000. Mayor Diaz questioned the sustainability of the amount of debt. Lamers explained that Ehlers has started to work on the debt estimates and with the updated 5 year plan the City is more in the strong category than last estimate, but there a lot of variables like growth. Lamers also explained when Ehlers does that analysis it does not include enterprise funds because the debt is paid through fees and not levy and the Counsel should be aware of that. Diaz stated that last Moody's call they stated that the City has a lot of debt burden for the City of this size. No action was taken.

Discussion and Possible Action regarding the Proposal for Zoning & Sign Ordinance Rewrite:
Sayre stated that 4 proposals came in and 1 was incomplete and it was narrowed down to 2 proposals, one being Graef and one being Houseal Lavigne/Ancel Glink. Houseal Lavigne/Ancel Glink was chosen with a cost of \$120,000. The 2019 budget is at \$50,000 with the thought that another \$20,000 to \$30,000 would be needed in 2020, so well above the cost estimates. Sayre stated that Graef's proposal was lower. Cronin asked why the price difference was so much higher. Sayre stated that Houseal Lavigne/Ancel Glink has significant amount of experience and is heavy on the legal side, Graef's legal review would be a professor from UW System. Cronin asked about putting up for rebid. After further discussion staff will go back to Houseal Lavigne/Ancel Glink to see if they can get the price reduced. No action was taken.

Chairperson Chad Kemp became present at 6:45 p.m.

Discussion and Possible Action regarding the payment of bills:
Motion was made by Cronin, seconded by Posey to approve the payment of bills totaling \$1,184,751.99. Motion carried 3-0.

Adjournment: Motion was made by Kemp, seconded by Posey, to adjourn the Finance Committee Meeting at 6:52 p.m. Motion carried 3-0.

Respectfully submitted,
Brian Lamers CPA
Finance Director