

CITY OF VERONA

MINUTES

COMMON

COUNCIL

June 10, 2019

Verona City Hall

1. Mayor Diaz called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance
3. Roll call: Alderpersons Kate Cronin, Sarah Gaskell, Charlotte Jerney, Chad Kemp, Katie Kohl, Christine Posey, Heather Reekie and Evan Touchett were present. Also present: Interim City Administrator Adam Sayre, Police Chief Bernie Coughlin, Finance Director Brian Lamers, Human Resources Coordinator Mitchell Weckerly, AECOM Engineer Carla Fischer, and City Clerk Ellen Clark.
4. Public Comment: None
5. Approval of minutes from the May 28, 2019 Common Council meeting. Motion by Kemp, seconded by Reekie, to approve the minutes of the May 28, 2019 Common Council meeting. Motion carried 8-0.
6. Mayor's Business: Mayor Diaz thanked the Public Works Department for so quickly completing the installation of the flashing beacon at Llanos and Main Street.
7. Announcements: None
8. Administrator's Report:
 - The Community Development Authority (CDA) will be working with Community Design Solutions (CDS) from the University of Wisconsin-Milwaukee during the summer of 2019 to create a redevelopment plan for the Sugar Creek Elementary School property.
 - The Tourism Commission has created a policy for excess room tax dollars and has started discussions about potential uses for the money. There is currently approximately \$150,000 in excess funds. Approximately \$100,000 will be kept in reserve to cover quarterly payments to the Chamber in the event of an economic downturn, while the other dollars will be used for tourism promotion and development.
 - The City will be interviewing four applicants for the Senior Center Director position on June 17th.
 - State Senator Erpenbach introduced Senate Bill 269 on Friday, June 7th. It has now been referred to the Government Operations Committee. This Bill is in regards to the TIF District error from last year. They are optimistic that a public hearing on the bill will be held.

9. Engineer's Report:

- Fireman's Park Splash Pad: Storm sewer and building work are continuing. Splash pad and play structure features are being installed.
- Well 6 pumping station construction: The lower hole for the well is being drilled, and was at a depth of 490 feet as of June 5th.
- CTH M reconstruction: Installation of the remaining sanitary sewer south of CTH PD has begun. The contractor has installed manhole 4 on the west side of the road.
- 2019 streets rehabilitation project: The contractor is scheduled to begin the first week of July, with completion scheduled for August 16th.
- Rectangular rapid flashing beacon: The RRFB has been installed, and is operational.
- Meister Addition West Pond Dredging: The pond was pumped down on April 15th and 16th. Maintenance work is scheduled to begin June 17th, with completion in August of this year.

10. Committee Reports

A. Finance Committee

- (1) Discussion and Possible Action Re: Payment of bills. Motion by Kemp, seconded by Cronin, to pay the bills in the amount of \$693,591.13. Motion carried 8-0.
- (2) Discussion and Possible Action Re: Acceptance of City 2018 Financial Statements – presentation by Baker Tilly.

Baker Tilly representatives John Radar and Jodi Dobson presented the City 2018 Financial Statements. They issued an unmodified opinion, which is the highest level of assurance you can receive from an outside CPA firm. Current analysis of the general fund balance, the assigned fund balance, debt service, and general fund revenues and expenditures were discussed.

The City's general debt outstanding is \$55,016,645, of which \$5,170,000 is from utilities. Approximately 38% of governmental expenditures are going toward debt service.

Dobson reported on the 2018 Utilities Financial Statements. There are strong cash reserves, which have been stable or growing over the last several years. In addition, less than 10% of the utility facilities are financed by debt. This provides flexibility as new projects come along.

B. Public Safety and Welfare Committee

- (1) Discussion and Possible Action Re: Approval of alcohol license applications for the 2019-2020 licensing period. The City Clerk presented a list of alcohol license applications for the 2019-2020 licensing period. Premises inspections by the building inspection and fire departments were completed and approved for all applicants. One applicant, The Heights of Verona, LLC, d/b/a The Heights, 411

Prairie Heights Drive, has unpaid delinquent personal property taxes. The alcohol license application for this applicant cannot be approved until the delinquent personal property taxes are paid in full. Motion by Reekie, seconded by Kemp, to approve alcohol license applications for the 2019-2020 licensing period, as presented by the City Clerk, with the exception of The Heights of Verona, LLC, d/b/a The Heights, 411 Prairie Heights Drive. Motion carried 8-0. A list of applicants is incorporated into these minutes as Attachment A.

Motion by Reekie, seconded by Kohl, to approve the 2019-2020 alcohol license application for The Heights of Verona, LLC, d/b/a The Heights, 411 Prairie Heights Drive, contingent upon payment of unpaid delinquent personal property taxes. Motion carried 8-0.

- (2) Discussion and Possible Action Re: Approval of cigarette/tobacco license applications for the 2019-2020 licensing period. The City Clerk presented a list of cigarette and tobacco license applications for the 2018-2019 licensing period. Motion by Reekie, seconded by Kohl, to approve the cigarette and tobacco license applications for the 2019-2020 licensing period, as presented by the City Clerk. Motion carried 8-0.

11. Old Business

- A. Discussion and Possible Action Re: City Administrator recruitment

The Common Council may convene in a closed session for discussion and possible action regarding City Administrator recruitment as authorized by Section 19.85(1)(c) of the Wisconsin Statutes to consider employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of the City of Verona. The Common Council may reconvene in open session to discuss and take action on the subject matter discussed in the closed session.

Sayre explained that staff is requesting a closed session to provide the Common Council with an update on the City Administrator recruitment process.

Motion by Gaskell, seconded by Kemp, to convene in a closed session for discussion and possible action regarding City Administrator recruitment as authorized by Section 19.85(1)(c) of the Wisconsin Statutes to consider employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of the City of Verona. The Common Council may reconvene in open session to discuss and take action on the subject matter discussed in the closed session. On roll call: Alder Gaskell – Aye; Alder Jerney – Aye; Alder Kemp – Aye; Alder Kohl – Aye; Alder Posey – Aye; Alder Reekie – Aye; Alder Touchett – Aye; Alder Cronin – Aye. Motion carried 8-0. The Common Council convened in closed session at 7:36 p.m. Weckerly and Coughlin remained for the closed session.

CLOSED SESSION

Motion by Touchett, seconded by Kohl, to reconvene in open session at 8:09 p.m.

No action was taken by the Common Council in closed session.

12. New Business

- A. Discussion and Possible Action Re: Approval of operator licenses for the 2019-2020 and 2019-2021 licensing periods. Motion by Touchett, seconded by Reekie, to approve the 2019-2020 and 2019-2021 operator license applications as presented by the City Clerk. Motion carried 8-0.

13. Adjournment:

Motion by Touchett, seconded by Cronin, to adjourn at 8:10 p.m. Motion carried 8-0.

Ellen Clark
City Clerk

ATTACHMENT A

“CLASS A” RETAIL LIQUOR AND MALT BEVERAGES LICENSE

Brar Enterprises, Inc., d/b/a Verona Mobil, Gurprit Brar, Agent, for Verona Mobil, 101 E. Verona Avenue
Casey’s Marketing Company d/b/a Casey’s General Store #3586, Heidi Marcyes, Agent, for Casey’s
General Store #3586, 103 Prairie Oaks Drive

KGN Acquisitions, LLC, d/b/a Verona Wine Cellar, Richard E. Dearworth, Agent, for Verona Wine Cellar,
1015 N. Edge Trail

Kwik Trip, Inc., d/b/a Kwik Trip #456, Alexander K. Abel, Agent, for Kwik Trip #456, 2145 County Road PB

Kwik Trip, Inc., d/b/a Kwik Trip #837, Tracy L. Alvey, Agent, for Kwik Trip #837, 400 E. Verona Avenue

Miller and Sons, Inc., d/b/a Miller and Sons Supermarket, Carlton Miller, Agent, for Miller and Sons
Supermarket, 210 S. Main Street

Schultz Vending, LLC, d/b/a Schultz Vending, Chris J. Schultz, Agent, for Schultz Vending, LLC, 535 Half
Mile Road

Tommaso Vincenzo, LLC, d/b/a Vincenzo Citgo, Courtney C. Weis, Agent, for Vincenzo Citgo, 991 Kimball
Lane

Walgreen Company d/b/a Walgreens #01159, Tim Y. Kjol, Agent, for Walgreens #01159, 104 N. Main
Street

CLASS “B” RETAIL FERMENTED MALT BEVERAGES LICENSE

Fisher King Winery, LLC, d/b/a Fisher King Winery, Alwyn W. Fitzgerald, Agent, for Fisher King Winery,
1105 Laser Street

Garlic Mouth, LLC, d/b/a Jordandal Cookhouse, Louis J. Lettenmaier, Agent, for Jordandal Cookhouse,
600 W. Verona Avenue, Suites 5 & 6

M & K Kubly, d/b/a Tuvalu Coffeehouse & Gallery, Michelle L. Kubly, Agent, for Tuvalu Coffeehouse &
Gallery, 300 S. Main Street

Mr. Brews Taphouse Verona, LLC, Ryan P. Swanson, Agent, for Mr. Brews Taphouse Verona, LLC
611 Hometown Circle, #104

n+1 Coffee and Beer Bar, LLC, d/b/a n+1 Coffee and Beer Bar, Jessica L. Laufenberg, Agent, for
n+1 Coffee and Beer Bar, 507 Bruce Street

“CLASS B” COMBINATION FERMENTED MALT BEVERAGE & RESERVE INTOXICATING LIQUOR LICENSE

GRG Management LLC, d/b/a Monk’s Bar & Grill, Greg Hedrich, Agent, for Monk’s Bar & Grill, 1050
North Edge Trail

JayBen and Management, LLC, d/b/a Boulder Brewpub, Jon B. Novick, Agent, for Boulder Brewpub, 950
Kimball Lane

Liberty Business Park Hospitality, LLC, d/b/a Bar & Restaurant at the Hyatt Place Hotel, David Reinke,
Agent, for Bar & Restaurant at the Hyatt Place, 846 Liberty Drive

LBO, Inc., d/b/a 5th Quarter Sports Bar, Leann Butts, Agent, for 5th Quarter Sports Bar, 161 Horizon Drive
Ste. 110

Madison Epicureans, LLC, d/b/a Pasquals Cantina, Seth D. Wilson, Agent, for Pasquals Cantina, 100 Cross
Country Road

MIRK, LLC, d/b/a Draffhouse Bar & Restaurant, Chad R. Geissler, Agent, for Draffhouse Bar & Restaurant,
1010 Enterprise Drive

Sugar River Pizza Company – Verona, LLC, d/b/a Sugar River Pizza Company, Sarah Thomas, Agent, for Sugar River Pizza Company, 957 Liberty Drive

Toot & Kate’s LLC, d/b/a Toot & Kate’s Wine Bar, Ryan T. Biechler, Agent, for Toot & Kate’s Wine Bar, 109 S. Main Street

“CLASS B” COMBINATION FERMENTED MALT BEVERAGES & INTOXICATING LIQUOR LICENSE

American Legion Mason-Lindsay Post 385, Richard Zurbuchen, Agent, for American Legion Mason-Lindsay Post 385, 207 Legion Street

Avanti Italian Restaurant, LLC, d/b/a Avanti Italian Restaurant, Vito Cerniglia, Agent, for Avanti Italian Restaurant, 119 S. Main Street

It’s Time Grill and Pub, LLC, d/b/a It’s Time Grill and Pub, Tim McRoberts, Agent, for It’s Time Grill and Pub, 608A W. Verona Avenue

JPM Investments, LLC, d/b/a Dok’s Klassik Tavern, Bruce J. Meier, Agent, for Dok’s Klassik Tavern, 410 W. Verona Avenue

Tavern and Bar, LLC, d/b/a Cahoots, Kurt Jurewicz, Agent, for Cahoots, 102 Railroad Street

The Heights of Verona, LLC, d/b/a The Heights, Chadwick A. Leppien, Agent, for The Heights, 411 Prairie Heights Drive

“CLASS C” WINE LICENSE

Hop Haus Brewing Company, LLC, Philipp S. Hoechst, Agent, Agent for Hop Haus Brewing Company, LLC, 231 S. Main Street

Garlic Mouth, LLC d/b/a Jordandal Cookhouse, Louis J. Lettenmaier, Agent, for Jordandal Cookhouse, 600 W. Verona Avenue, Suites 5 & 6

M & K Kubly, d/b/a Tuvalu Coffeehouse & Gallery, Michelle L. Kubly, Agent, for Tuvalu Coffeehouse & Gallery, 300 S. Main Street

Mr. Brews Taphouse Verona, LLC, Ryan P. Swanson, Agent, for Mr. Brews Taphouse Verona, LLC, 611 Hometown Circle, #104

“CLASS B” WINERY LICENSE

Fisher King Winery, LLC, d/b/a Fisher King Winery, Alwyn W. Fitzgerald, Agent, for Fisher King Winery, 1105 Laser Street