

**CITY OF VERONA**  
**COMMON COUNCIL**  
**MINUTES**  
**September 12, 2022**

1. Call to order: Mayor Diaz called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call: Kate Cronin, Mara Helmke, Chad Kemp, Rye Kimmett, Christine Posey, and Heather Reekie were present. Phil Hoechst and Evan Touchett were absent and excused. Also present: City Administrator Adam Sayre, City Clerk Holly Licht, and City Engineer Carla Fischer.
4. Approval of Minutes from the August 22, 2022 Common Council meeting  
Motion by Kemp, seconded by Cronin to approve the minutes of the August 22, 2022 Common Council meeting. Motion carried 6-0.
5. Mayor's Business
6. Announcements
7. Administrator's Report
8. Engineer's Report: Carla Fischer presented the Engineer's Report and it was entered into the record.
9. Committee Reports
  - A. Finance Committee**
    - (1) Discussion and Possible Action Re: Payment of bills  
Motion by Kemp, seconded by Kimmett to approve the bills in the amount of \$965,229.95. Motion carried 6-0.
    - (2) Discussion and Possible Action Re: Approval of Administrative Policy No. 65— Lease Accounting Policy  
Motion by Kemp, seconded by Posey to approve Administrative Policy No. 65— Lease Accounting Policy. Motion carried 6-0.
  - B. Plan Commission**
    - (1) Discussion and Possible Action Re: Ordinance No. 22-1013 Approving a zoning map amendment to rezone 7.4 acres east of Wildcat Way from Suburban Commercial (SC) to Neighborhood Office (NO)  
Motion by Posey, seconded by Kemp to approve Ordinance No. 22-1013 Approving a zoning map amendment to rezone 7.4 acres east of Wildcat Way from Suburban Commercial (SC) to Neighborhood Office (NO). Motion carried 6-0.
    - (2) Discussion and Possible Action Re: Resolution R-22-038 Approving a conditional use permit to allow for community living, 16+ persons and a senior housing dependent located east of 233 Wildcat Way  
Motion by Posey, seconded by Kimmett to approve Resolution R-22-038 Approving a conditional use permit to allow for community living, 16+ persons and a senior housing dependent located east of 233 Wildcat Way. Cronin asked if noise was a concern being so close to the high school. Posey stated that they

are not concerned about noise and excited for the social aspect. Motion carried 6-0.

- (3) Discussion and Possible Action Re: Resolution R-22-039 Approving a certified survey map to create two lots along Legion Street  
Motion by Posey, seconded by Reekie to approve Resolution R-22-039 Approving a certified survey map to create two lots along Legion Street. Motion carried 6-0.

**C. Public Works, Sewer & Water Committee**

- (1) Discussion and Possible Action Re: Professional services agreement with MSA for Project ID 2022-113 CTH PD CTH PD/Northern Lights Intersection, land acquisition  
Motion by Helmke, seconded by Reekie to approve a Professional services agreement with MSA for Project ID 2022-113 CTH PD CTH PD/Northern Lights Intersection, land acquisition with costs not to exceed \$30,000. Motion carried 6-0.
- (2) Discussion and Possible Action Re: Professional services agreement with Compass Land Consultants, Inc. for Project ID 2022-113 CTH PD/ Northern Lights Intersection, land appraisals  
Motion by Helmke, seconded by Kemp to approve Professional services agreement with Compass Land Consultants, Inc. for Project ID 2022-113 CTH PD/ Northern Lights Intersection, land appraisals with costs not to exceed \$15,000. Motion carried 6-0.
- (3) Discussion and Possible Action Re: Change Order No. 1 for Project 2022-102 Verona Pavement Surface Treatment  
Motion by Helmke, seconded by Reekie to approve Change Order No. 1 for Project 2022-102 Verona Pavement Surface Treatment. Motion carried 6-0.
- (4) Discussion and Possible Action Re: Change Order No. 1 for Project 2020-116 CTH M / CTH PB Intersection expansion  
Motion by Helmke, seconded by Cronin to approve Change Order No. 1 for Project 2020-116 CTH M / CTH PB Intersection expansion. Motion carried 6-0.
- (5) Discussion and Possible Action Re: Professional services agreement with JT Engineering for Construction Engineering at Kettle Creek North Phase 5  
Motion by Helmke, Kemp to approve a Professional services agreement with JT Engineering for Construction Engineering at Kettle Creek North Phase 5. Motion carried 6-0.
- (6) Discussion and Possible Action Re: Professional services agreement with JT Engineering for Construction Engineering at Liberty Business Park for Ambition Street Extension  
Motion by Helmke, seconded by Reekie to approve a Professional services agreement with JT Engineering for Construction Engineering at Liberty Business Park for Ambition Street Extension. Motion carried 6-0.

**11. New Business**

- A. Discussion and Possible Action Re: Resolution No. R-22-040 Resolution in Recognition of Curt Witynski and Gail Sumi

Motion by Reekie, seconded by Cronin to approve Resolution No. R-22-040 Resolution in Recognition of Curt Witynski and Gail Sumi. Motion carried 6-0.

- B. Discussion and Possible Action Re: Resolution No. R-22-041 Approving a collective bargaining agreement between the City of Verona and the Wisconsin Professional Police Association LEER Division for 2023, 2024, and 2025

Motion by Kemp, seconded by Helmke to approve Resolution No. R-22-041 Approving a collective bargaining agreement between the City of Verona and the Wisconsin Professional Police Association LEER Division for 2023, 2024, and 2025. Motion carried 6-0.

- C. Discussion and Possible Action Re: Special Event Permit application and Temporary Class "B" Fermented Malt Beverage/" Class B" Wine license from Le Jordan, Verona Area Chamber of Commerce, for Fall Fest on Friday, September 30, 2022, from 4:00 p.m.-11:00 p.m.

Motion by Reekie, seconded by Helmke to approve a Special Event Permit application and Temporary Class "B" Fermented Malt Beverage/" Class B" Wine license from Le Jordan, Verona Area Chamber of Commerce, for Fall Fest on Friday, September 30, 2022, from 4:00 p.m.-11:00 p.m. contingent upon Fire Department inspection of fire pits and issuance of an operator license for the event. Motion carried 6-0.

- D. Discussion and Possible Action Re: Special Event Permit application and Temporary Class "B" Fermented Malt Beverage license from Becky McCright, Verona Firefighters Association, for the Verona Fire Centennial Celebration on Saturday, September 17, 2022 from 8:00 a.m.-10:00 p.m.

Motion by Reekie, seconded by Kemp to approve a Special Event Permit application and Temporary Class "B" Fermented Malt Beverage license from Becky McCright, Verona Firefighters Association, for the Verona Fire Centennial Celebration on Saturday, September 17, 2022 from 8:00 a.m.-10:00 p.m. contingent upon receipt of certificate of insurance. Motion carried 6-0.

- E. Discussion and Possible Action Re: A special event permit application from Rita Mortenson, Verona Area High School, for VAHS Homecoming Parade on Friday September 23,2022 from 4:15 p.m.-5:15 p.m.

Motion by Reekie, seconded by Kemp to approve a A special event permit application from Rita Mortenson, Verona Area High School, for VAHS Homecoming Parade on Friday September 23,2022 from 4:15 p.m.-5:15 p.m. Motion carried 6-0.

- F. Discussion and Possible Action Re: A special event permit application from Regan Vanden Boogard, Sugar Creek PTO, for the Sugar Creek Fun Run on Saturday, October 1, 2022 from 8 a.m.-1 p.m.

Motion by Reekie, seconded by Kemp to approve a special event permit application from Regan Vanden Boogard, Sugar Creek PTO, for the Sugar Creek Fun Run on Saturday, October 1, 2022 from 8 a.m.-1 p.m. Motion carried 6-0.

- G. Discussion and Possible Action Re: Approving a Temporary Class "B" Fermented Malt Beverage License application from Dee Baldock, Verona Area Community Theater, for the Encore Show-Celebrating 30 years on October 6-October 8, 2022 and October 13-October 16, 2022

Motion by Reekie, seconded by Kemp to approve a Temporary Class "B" Fermented Malt Beverage License application from Dee Baldock, Verona Area Community Theater, for the Encore Show-Celebrating 30 years on October 6-October 8, 2022 and October 13-October 16, 2022. Motion carried 6-0.

12. Adjournment: Motion by Cronin, seconded by Helmke to adjourn at 7:43 p.m.  
Motion carried 6-0.

Respectfully submitted,  
Holly Licht, City Clerk