

CITY OF VERONA

PUBLIC WORKS/SEWER & WATER COMMITTEE AGENDA

MONDAY, JULY 26, 2021

5:00 P.M.

VERONA CITY CENTER, ROOM D122

111 LINCOLN STREET

VERONA, WI 53593

Agenda Items

1. Call to order.
2. Roll call.
3. Approval of the minutes of the June 14, 2021 meeting of the Public Works/Sewer and Water Committee.
4. Discussion and action regarding 2020 Sanitary Sewer Compliance Maintenance Annual Report.
5. Discussion and action regarding toilet rebate.
6. Discussion regarding refuse and recycling contract.
7. Discussion and action regarding Project ID 2018-108 Eastside Interceptor Gravity Sanitary Sewer Replacement.
8. Adjourn.

Evan Touchett
Chairperson

Notice is hereby given that a majority of the City Council may be present at the meeting of the Public Works/Sewer & Water Committee to gather information about a subject over which they have decision-making responsibility.

POSTED: Verona City Hall
Verona Library
Miller's Market

ALL AGENDAS ARE POSTED ON THE CITY'S WEBSITE AT www.ci.verona.wi.us

IF YOU NEED AN INTERPRETER, MATERIALS IN ALTERNATIVE FORMATS, OR OTHER ACCOMMODATION TO ACCESS THE MEETINGS, PLEASE CONTACT THE CITY CLERK AT 845-6495 AT LEAST 48 HOURS PRECEDING THE MEETING. EVERY REASONABLE EFFORT WILL BE MADE TO ACCOMMODATE YOUR REQUEST.

CITY OF VERONA

MINUTES

PUBLIC WORKS/SEWER & WATER COMMITTEE

MONDAY, JUNE 14, 2021

1. The meeting was called to order by Mr. Touchett at 5:02pm.
2. Roll Call: Present: Evan Touchett, Chad Kemp. Not present: Charlie Ryan. Also present: Theran Jacobson, Director of Public Works; Adam Sayre, City Administrator.
3. MOVED by Touchett, seconded by Kemp, to approve the minutes of the May 24, 2021 meeting of the Public Works/Sewer and Water Committee. Motion carried 2-0.
4. MOVED by Touchett, seconded by Kemp, to recommend approval of change order no. 4 for Project ID 2018-108 Eastside Interceptor Gravity Sanitary Sewer Replacement. Motion carried 2-0.
5. MOVED by Touchett, seconded by Kemp, to recommend approval of change order no. 5 for Project ID 2018-108 Eastside Interceptor Gravity Sanitary Sewer Replacement. Motion carried 2-0.
6. Mr. Jacobson provided an update regarding Project ID 2018-108 Eastside Interceptor Gravity Sanitary Sewer Replacement. Interceptor and force main pipe construction to be completed on June 15th. Local sewer connections to occur over the next month. Project is ahead of schedule. No action taken.
7. MOVED by Touchett, seconded by Kemp adjourn at 5:25pm. Motion carried 2-0.

Note: These minutes were prepared by Theran Jacobson, Director of Public Works. These minutes are based on the notes of the recorder and are subject to change at a subsequent meeting.

Public Works/Sewer & Water Committee

Listed below is an explanation of the items on the Public Works/Sewer & Water Committee agenda.

Item (4) 2020 Sanitary Sewer Compliance Maintenance Annual Report.

City staff has prepared the annual report for the maintenance activities on the sanitary sewer utility. The report shall be submitted to the Wisconsin Department of Natural Resources and needs approval from the committee. The report summarizes the following activities:

- Last rate change
- Equipment fund balance
- Future planning (capital improvement projects)
- Maintenance activities
- Pumping station inventory
- Capacity, Management, Operation and Maintenance Program review

Item (5) Toilet Rebate.

City staff has prepared a draft policy for a toilet rebate program that would mirror other communities.

The proposal for the toilet rebate has the following details:

1. Program to start January 1, 2022
2. Annual program maximum cost of \$10,000
3. Max rebate of \$100 per toilet but with a varying maximum number of rebates per year depending on meter size
4. Replacement toilets only, not new construction
5. Toilet to be a High Efficient Toilet (HET) of 1.28 gallons per flush per EPA Water Sense website

Included with the packet are materials that staff has prepared to provide information on the proposed rebate. Staff reviewed the other communities' process and crafted the proposal to fit the operation of our department with a comparable rebate cost to other communities.

The policy and form would be approved by the committee at a future meeting and the program is proposed to be funded by the sanitary sewer utility.

Waunakee, Fitchburg, Madison, and Middleton rebate information and application forms are included as a reference and justification for the comparable costs.

Staff is requesting feedback on the proposal.

Item (6) Refuse and recycling contract.

City staff sent the refuse and recycling contract out to contractors for quotes. Quotes are due back on July 28, 2021. Staff will review and present the responses from the contractors at a future meeting.

Below is an updated schedule:

7/28/2021 – Quotes back from contractors

8/3/2021 – Staff review quotes from contractors

8/9/2021 – Meeting with PW S&W Committee as necessary

9/24/2021 – Finalize contract with Contractor

10/11/2021 – PW S&W Committee to recommend council to approve contract

Item (7) Project ID 2018-108 Eastside Interceptor Gravity Sanitary Sewer Replacement.

Staff will provide a construction update on the Eastside Interceptor Replacement Project.

Compliance Maintenance Annual Report

Verona Sewage Collection System

Last Updated: Reporting For:
7/16/2021 **2020**

Financial Management

1. Provider of Financial Information Name: <input type="text" value="Jon Bublitz"/> Telephone: <input type="text" value="(608) 845-6695"/> (XXX) XXX-XXXX E-Mail Address (optional): <input type="text" value="jon.bublitz@ci.verona.wi.us"/>		
2. Treatment Works Operating Revenues 2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ? ● Yes (0 points) <input type="checkbox"/> <input type="checkbox"/> ○ No (40 points) If No, please explain: <input type="text"/> 2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised? Year: <input type="text" value="2020"/> ● 0-2 years ago (0 points) <input type="checkbox"/> <input type="checkbox"/> ○ 3 or more years ago (20 points) <input type="checkbox"/> <input type="checkbox"/> ○ N/A (private facility) 2.3 Did you have a special account (e.g., CFWP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system? ● Yes (0 points) ○ No (40 points)		0
REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]		
3. Equipment Replacement Funds 3.1 When was the Equipment Replacement Fund last reviewed and/or revised? Year: <input type="text" value="2020"/> ● 1-2 years ago (0 points) <input type="checkbox"/> <input type="checkbox"/> ○ 3 or more years ago (20 points) <input type="checkbox"/> <input type="checkbox"/> ○ N/A If N/A, please explain: <input type="text"/>		
3.2 Equipment Replacement Fund Activity		
3.2.1 Ending Balance Reported on Last Year's CMAR	\$ <input type="text" value="132,800.00"/>	
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$ <input type="text" value="0.00"/>	
3.2.3 Adjusted January 1st Beginning Balance	\$ <input type="text" value="132,800.00"/>	
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	\$ <input type="text" value="15,800.00"/>	
	+	

Compliance Maintenance Annual Report

Verona Sewage Collection System

Last Updated: Reporting For:
7/16/2021 **2020**

3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*) - \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year \$ 148,600.00

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund? \$ 148,600.00

0

Please note: If you had a CFWP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

- Yes
- No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

- Yes - If Yes, please provide major project information, if not already listed below.
- No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Eastside Interceptor Replacement (Phase 1)	4500000	2021
2	Collection System Repairs (CIPP)	100000	2021
3	Eastside Interceptor Rehabilitation (Phase 2)	360000	2022
4	Mark Dr, Scheele Ct, Rita Ave, and Plympton St Replacement	560000	2025
5	East View Rd Replacement	455000	2024

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations:

Compliance Maintenance Annual Report

Verona Sewage Collection System

Last Updated: Reporting For:
7/16/2021 **2020**

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	384	
February	416	
March	379	
April	353	
May	369	
June	352	
July	361	
August	368	
September	326	
October	322	
November	371	
December	446	
Total	4,447	0
Average	371	0

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- Comminution or Screening
- Extended Shaft Pumps
- Flow Metering and Recording
- Pneumatic Pumping
- SCADA System
- Self-Priming Pumps
- Submersible Pumps
- Variable Speed Drives
- Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

No

Yes

Year:

By Whom:

Describe and Comment:

Compliance Maintenance Annual Report

Verona Sewage Collection System

Last Updated: Reporting For:
7/16/2021 **2020**

6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Verona Sewage Collection System

Last Updated: Reporting For:
7/16/2021 2020

Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- Yes
- No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- Yes
- No (30 points)
- N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

- Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Continued development of the web-based GIS system maps
Manage and coordinate general maintenance activities, including televising, lining, and cleaning
Manage and coordinate the construction of the new Eastside Interceptor sewer

Did you accomplish them?

- Yes
- No

If No, explain:

- Organization [NR 210.23 (4) (b)]

Does this chapter of your CMOM include:

- Organizational structure and positions (eg. organizational chart and position descriptions)
- Internal and external lines of communication responsibilities
- Person(s) responsible for reporting overflow events to the department and the public

- Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Title 9, Chapter 2, Sewer Utility Rates

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2016-06-30

Does your sewer use ordinance or other legally binding document address the following:

- Private property inflow and infiltration
- New sewer and building sewer design, construction, installation, testing and inspection
- Rehabilitated sewer and lift station installation, testing and inspection
- Sewage flows satellite system and large private users are monitored and controlled, as necessary
- Fat, oil and grease control
- Enforcement procedures for sewer use non-compliance

- Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- Equipment and replacement part inventories
- Up-to-date sewer system map

Compliance Maintenance Annual Report

Verona Sewage Collection System

Last Updated: Reporting For:
7/16/2021 **2020**

A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
 A description of routine operation and maintenance activities (see question 2 below)
 Capacity assessment program
 Basement back assessment and correction
 Regular O&M training
 Design and Performance Provisions [NR 210.23 (4) (e)]
 What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?
 State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
 Construction, Inspection, and Testing
 Others:

Overflow Emergency Response Plan [NR 210.23 (4) (f)]
 Does your emergency response capability include:
 Responsible personnel communication procedures
 Response order, timing and clean-up
 Public notification protocols
 Training
 Emergency operation protocols and implementation procedures
 Annual Self-Auditing of your CMOM Program [NR 210.23 (5)]
 Special Studies Last Year (check only those that apply):
 Infiltration/Inflow (I/I) Analysis
 Sewer System Evaluation Survey (SSES)
 Sewer Evaluation and Capacity Management Plan (SECAP)
 Lift Station Evaluation Report
 Others:

0

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	<input type="text" value="8"/>	% of system/year
Root removal	<input type="text" value="1"/>	% of system/year
Flow monitoring	<input type="text" value="0"/>	% of system/year
Smoke testing	<input type="text" value="0"/>	% of system/year
Sewer line televising	<input type="text" value="5"/>	% of system/year
Manhole inspections	<input type="text" value="2"/>	% of system/year
Lift station O&M	<input type="text" value="134"/>	# per L.S./year
Manhole rehabilitation	<input type="text" value=".05"/>	% of manholes rehabbed
Mainline rehabilitation	<input type="text" value="1.5"/>	% of sewer lines rehabbed
Private sewer inspections	<input type="text" value="0"/>	% of system/year

Compliance Maintenance Annual Report

Verona Sewage Collection System

Last Updated: Reporting For:
7/16/2021 **2020**

Private sewer I/I removal % of private services
 River or water crossings % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

Total actual amount of precipitation last year in inches
 Annual average precipitation (for your location)
 Miles of sanitary sewer
 Number of lift stations
 Number of lift station failures
 Number of sewer pipe failures
 Number of basement backup occurrences
 Number of complaints
 Average daily flow in MGD (if available)
 Peak monthly flow in MGD (if available)
 Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

Lift station failures (failures/year)
 Sewer pipe failures (pipe failures/sewer mile/yr)
 Sanitary sewer overflows (number/sewer mile/yr)
 Basement backups (number/sewer mile)
 Complaints (number/sewer mile)
 Peaking factor ratio (Peak Monthly:Annual Daily Avg)
 Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume
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None reported

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes
- No

If Yes, please describe:

Interceptor line along Badger Mill Creek when flooding occurs

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

- Yes

Compliance Maintenance Annual Report

Verona Sewage Collection System

Last Updated: Reporting For:
7/16/2021 **2020**

<p><input type="radio"/> No</p> <p>If Yes, please describe:</p> <p>Higher pumping at MMSD lift station #17</p> <p>5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:</p> <p>same</p> <p>5.4 What is being done to address infiltration/inflow in your collection system?</p> <p>Replacing interceptor line 2020-2021 Replace manhole castings that have pick holes</p>	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Verona Sewage Collection System

Last Updated: Reporting For:
7/16/2021 **2020**

Grading Summary

WPDES No: 0047341

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			4	16
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

Compliance Maintenance Annual Report

Verona Sewage Collection System

Last Updated: Reporting For:
7/16/2021 **2020**

Resolution or Owner's Statement

Name of Governing
Body or Owner:

City of Verona Public Works

Date of Resolution or
Action Taken:

2021-07-26

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00

**CITY OF VERONA
DEPARTMENTAL POLICY**

Department	Public Works & Utilities		
Division	Sewer Utility	Author:	Theran Jacobson
Policy Number	PW-002	PW, Sewer & Water Committee Approval	tbd
Subject	Toilet Rebate	Revision # / Date	DRAFT 7/23/2021

1. Purpose

- a. To conserve water by offering an incentive for residential and multi-family owners to replace older, low-efficiency toilets with newer, high-efficiency models. New models also reduce the risk of expensive bills due to malfunctioning, constantly-running toilets.

2. Eligibility

- a. Residential and multi-family properties that replace less-efficient existing toilets with high-efficiency toilets "HET". High efficiency toilets are those with 1.28 gallons per flush or less. New construction properties or properties that wish to replace an existing, properly-functioning HET will not be eligible. We intend to use the EPA WaterSense website and point residents to that website to determine eligible toilets. lookforwatersense.epa.gov
- b. There will be a limit for each eligible property per year as follows:

Meter Size	Max Rebate/year	Total Allowable Credit/year
5/8"	2	\$200
1"	2	\$200
1-1/2"	4	\$400
2"	4	\$400
3"	6	\$600
Above 3"	6	\$600

- c. Program maximum per year will be \$10,000 funded by the Sewer Utility. Eligibility will be on a first come first server basis on the date of a completed rebate application received by City staff. If an application is determined to be incomplete by staff the required additional information will be requested by staff to the applicant, once the complete application is received eligibility cataloged. Once funds are expended for the year no rebates will be granted.
- d. Toilets shall be purchased within the same year as the rebate application requested.

3. Claims Process and Reimbursement

- a. The Toilet Rebate form must be completed and submitted to the utility as stated on the form, along with a copy of the receipt listing toilet model number.
- b. Utility personnel will verify the replacement qualifies as a HET with 1.28 gpf or less using the EPA WaterSense website.
- c. If qualifying, and if the maximum has not been reached, either per property or annual limits for the program, a responding credit will be placed on the utility account of the service address as per Section 2 line b.

Originally Drafted by:
Kimberly Marshall
Utility Clerk

Originally Reviewed by:
Jon Bublitz
Street Superintendent

DRAFT

Toilet Rebate Form

Name	
Address	
Utility Account #:	
Phone	
E-mail	

Qualifying toilets must be **replacements for existing toilets** (new construction not included) with less-efficient flow rates. New toilets must be high-efficiency toilets with a flush rate of 1.28 gpf or less, and be listed on the EPA Watersense website list of qualifying toilet models: lookforwatersense.epa.gov

The rebate will be given as a credit on the utility bill of the eligible property. There will be a limit for each eligible property per year as follows:

Meter Size	Max Rebate/year	Total Allowable Credit/year
5/8"	2	\$200
1"	2	\$200
1-1/2"	4	\$400
2"	4	\$400
3"	6	\$600
Above 3"	6	\$600

Program maximum of \$10,000 total credit given annually across all recipients.

Number of rebates claiming: _____

Flow rate of toilet(s) being replaced (this info can usually be found inside tank): _____

E-mail this form with attached copy of receipt showing model # of new toilet to: meters@ci.verona.wi.us

Or mail to the address below:
 City of Verona Public Works
 Attn: Toilet Rebate
 410 Investment Court
 Verona, WI 53593

Submissions will not be returned

look for



WaterSense® Labeled

Toilets



Toilets are by far the main source of water use in the home, accounting for nearly 30 percent of an average home's indoor water consumption. Older, inefficient toilets that use as much as 6 gallons per flush also happen to be a major source of wasted water in many homes.

FLUSH FACTS

Recent advancements have allowed toilets to use 1.28 gallons per flush or less while still providing equal or superior performance. This is 20 percent less water than the current federal standard of 1.6 gallons per flush. WaterSense labeled toilets are independently certified to meet rigorous criteria for both performance and efficiency. Only toilets that complete the third-party certification process can earn the WaterSense label.

WATERSENSE SAVINGS

By replacing old, inefficient toilets with WaterSense labeled models, the average family can reduce water used for toilets by 20 to 60 percent—that's nearly 13,000 gallons of water savings for your home every year! They could also save more than \$110 per year in water costs, and \$2,200 over the lifetime of the toilets.

Nationally, if all old, inefficient toilets in the United States were replaced with WaterSense labeled models, we could save 520 billion gallons of water per year, or the amount of water that flows over Niagara Falls in about 12 days.

LOOK FOR THE WATERSENSE LABEL!

Whether remodeling a bathroom, starting construction of a new home, or simply replacing an old, leaky toilet



WaterSense labeled toilets could save the average family 13,000 gallons of water per year.

that is wasting money and water, installing a WaterSense labeled toilet is a high-performance, water-efficient option worth considering.

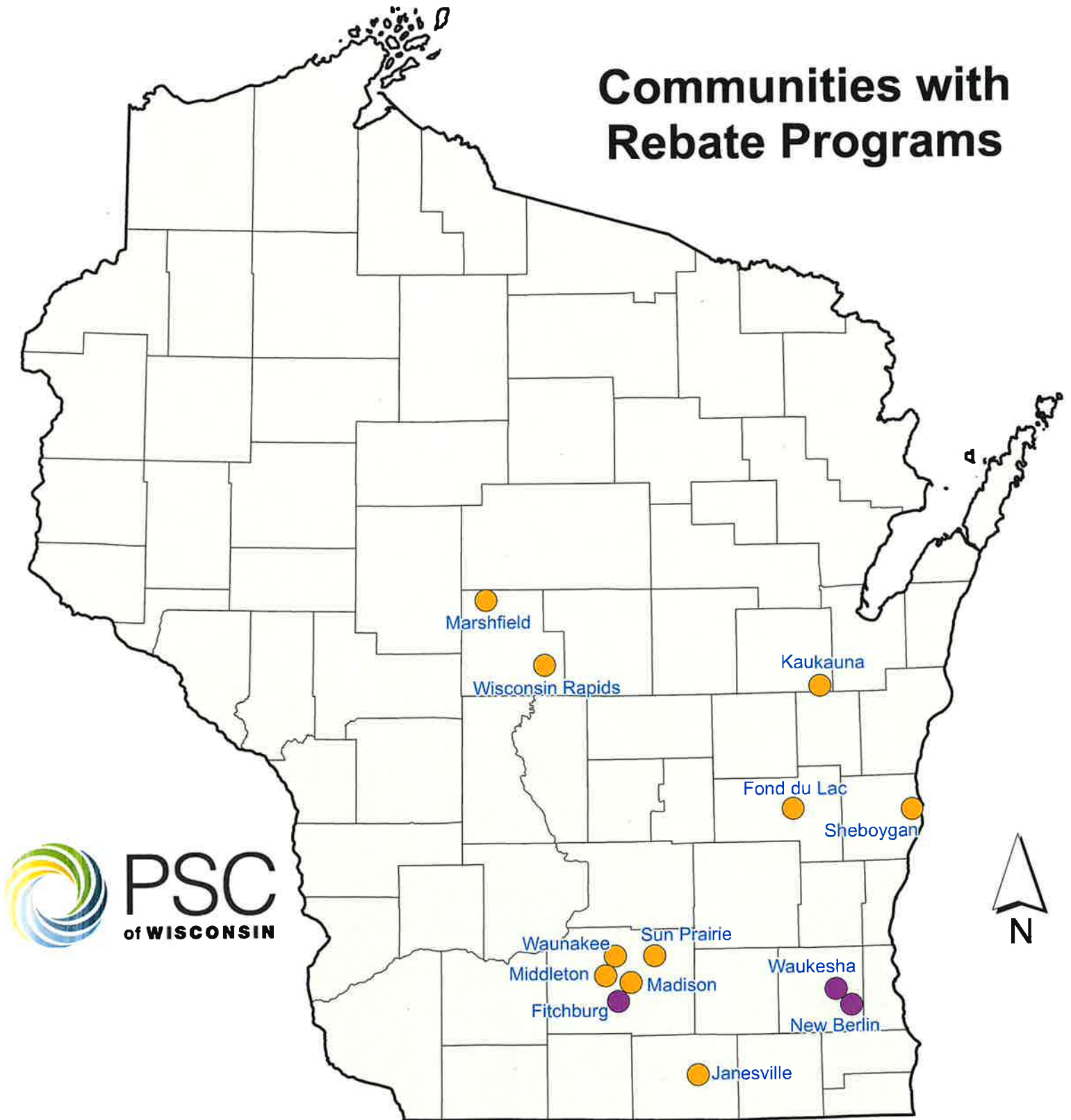
WaterSense labeled toilets are available at a wide variety of price points and a broad range of styles. In many areas, utilities offer rebates and vouchers that can lower the price of a WaterSense labeled toilet. For more information or a list of WaterSense labeled products, visit www.epa.gov/watersense.






GET A HANDLE ON LEAKS

Does your toilet have a silent leak? Place a drop of food coloring in your toilet's tank and wait 10 minutes. If the dye shows up in the bowl, you have a leak that can probably be fixed by replacing a worn toilet flapper. For more information about fixing leaks, please visit www.epa.gov/watersense/our_water/howto.html

Communities with Rebate Programs



-  Wholly Funded by Water Utility
-  Wholly or Partially Funded by Sewer Utility
-  Great Lakes Basin



Toilet Rebate Program

Name (please print) _____

Utility Account #: _____

Installation Address _____

Mailing Address (if different) _____

Mailing Address City _____ State _____ Zip _____

Telephone _____ Year Home was Built _____

Number of Bathrooms in Home _____ Number of People in Home _____

Replaced Toilet Information

Estimated tank size of toilet (gallons) being replaced (check one):

_____ 1.6 gallons per flush _____ 3.5 gallons per flush _____ 5 gallons per flush

New Toilet Information

New Toilet Manufacturer (brand) _____ Model Name _____

Model Number _____ Purchase Price _____

All items must be completed to qualify for the rebate

Submit the application and the original receipt to Waunakee Utilities to qualify for a bill credit. All rebates received will be on a first come, first serve basis, subject to funds availability. Replaced toilet must be properly disposed to ensure that it is not reused in Dane County. The Village of Waunakee reserves the right to inspect the toilet within 365 day of receiving the application. A full list of terms and conditions on the rebate maybe found at www.waunakeeutilities.com.

I have read, understand, and agree to the terms and conditions of the rebate program.

Applicant Signature: _____ Date: _____

Mail to: Waunakee Utilities PO Box 70, Waunakee WI 53597-0070

Utility use only:	Valid receipt attached:	YES	NO
Amount of rebate approved: \$ _____	EPA WaterSense Product:	YES	NO
Approved by: _____	Date: _____		

2021 Fitchburg Toilet Rebate Program

General Information

The City of Fitchburg is offering rebates of up to \$100 for residential properties who replace their high water using toilets with EPA WaterSense-rated High Efficiency Toilets (HET), which use an average of 1.28 gallons per flush. Any toilet that meets the criteria and is purchased after January 1, 2021, will be eligible. Rebates will be in the form of checks sent to the property owner of record; the check amount will not exceed the purchase price of the toilet. Rebates will be distributed on a first-come, first-served basis until funding is no longer available.

Eligibility Requirements

- Participant must be a Fitchburg Utility District residential or commercial customer.
- Participant must own a single-family home, condo, or apartment built prior to January 1994.
- Participant must replace existing larger-capacity toilets manufactured prior to 1994. Rebates are not for new construction.
- The program is limited to **one** rebate per single family home, condo unit, or apartment unit, with a maximum of five rebates per apartment complex/apartment owner per calendar year.
- Eligible replacement toilets must be [High Efficiency Toilets \(HETs\) listed on the EPA WaterSense website](http://epa.gov/watersense/product_search.html). (epa.gov/watersense/product_search.html). HETs use 1.28 gallons of water per flush (GPF).
- Proof of the existing toilet size and manufacture date** is required to receive a rebate. This information is typically stamped on the inside of the tank or under side of the lid. If you cannot verify the manufacture date of the old toilet, please keep the old toilet and request an inspection by calling 270-4270.
- Dated receipt with model name and number of new toilet must be submitted with application.

Installation

Owners may install the toilets themselves, or hire a plumber or contractor to complete the work. Owners are responsible for proper installation and associated costs. Installation may be verified by Fitchburg Utility personnel.

Rebates

Rebate checks of up to \$100 (not to exceed actual purchase price of the toilet) will be sent to the Owner's address after the WaterSense toilet is installed and applications are processed. Please allow up to four weeks.

Disposal of Replaced Toilets

Replaced toilets must be disposed of to ensure that they are not reused in Dane County. Pellitteri Waste Systems can pick up replaced toilets by special arrangement for a cost, call 608-257-4285 for current pricing. Toilets may also be taken to the Dane County Transfer Station at 7102 US HWY 12 in Madison to be recycled for a fee (608-838-9555).

How To Apply

To apply for a toilet rebate please submit the following information to the address below or scan and email them to publicworks@fitchburgwi.gov:

- 1) Copy of the dated sales receipt for the HET toilet showing the manufacturer's model name and number
- 2) Completed Toilet Rebate Application Form.

Fitchburg Utilities
Toilet Rebate Program
5520 Lacy Road
Fitchburg, WI 53711

Incomplete applications will not be accepted.

For more information please call the Fitchburg Utility Office at (608) 270-4270.



Fitchburg Utility 2021 Toilet Rebate Application Form

Applicant Information		
Owner Name		
Installation Street Address		Unit No.
City	State	Zip Code
Owner Address (if different from installation address)		Telephone No.
Owner Email Address		

Household Information (All information is required) Call 608-270-4270 for Inspection of old toilet if you can't find the required information on it		
Year of Property Construction	No. of People in Household	No. of Bathrooms in Home
Manufacture of Toilet being Replaced	Model No. of Toilet being Replaced	Manufacture Date of Toilet being Replaced
Estimated Tank Size of Toilet being Replaced		
<input type="checkbox"/> 3.5 Gallons per Flush <input type="checkbox"/> 5 Gallons per Flush		

New Toilet Information	
Manufacture	Purchase Price
Model Name	Model No.

Rebate Agreement	
<p>I have read, understand and agree with the terms and conditions of Fitchburg's Toilet Rebate Program as provided on the back of this application. I understand and will dispose of my replaced toilet to ensure that is not reused in Dane County. I understand and agree that the City of Fitchburg may inspect the installation of my new rebated WaterSense labeled toilet upon notification.</p>	
Applicant Signature:	Date:

Program Overview

Madison Water Utility is offering bill credits of up to \$100 for customers who replace high water using toilets with EPA WaterSense-rated High Efficiency Toilet (HET) models. Toilets eligible for rebate must be HETs (which use 1.28 gallons or less per flush) and must be on the Environmental Protection Agency's (EPA) WaterSense list.

Eligibility

- Participants in the program must be customers of Madison Water Utility, and the installation address must be in the customer service area of the utility.
- The program is for only one rebate in the form of a bill credit for one toilet per household or apartment unit.
- Commercial, industrial, and public authority customers are limited to 20 rebate bill credits per property address.
- Eligible replacement toilets must be HETs listed on the EPA WaterSense website (epa.gov/watersense). For commercial, industrial and public authority customers, only toilets purchased after January 1, 2016 are eligible.
- Rebates are for replacement of existing larger-capacity toilets, and are not for new construction.
- Rebates are first-come, first-served, until funding is exhausted.
- In cases where the toilet purchaser does not pay the property's Madison Municipal Services Bill, a rebate check will be issued. Examples include some rental property owners whose tenants pay their own water bill and condo owners whose water costs are included as part of a homeowners' association fee.

Application

To apply for the rebate, you must submit the following:

- **For toilets purchased directly from a store or retailer:**
Original itemized cash register receipt, original credit card receipt, or sales invoice indicating the make and model purchased, cost, and method of payment. (You should keep a photocopy for your records)
- **For toilets purchased through a plumber or contractor:**
Original itemized invoice from the contractor, indicating:
 - Make, model, and cost of each toilet
 - Payment has been made in full and zero (\$0) balance remains; invoice should be stamped or noted "Paid in Full".
- A completed application form

These items must be mailed or delivered to the following address:

Madison Water Utility
Toilet Rebate Program
119 East Olin Avenue
Madison, WI 53713

Installation

Customers may install the toilets themselves, or they may hire a plumber or contractor to do the job. Customers are responsible for proper installation and associated costs. Installation may be subject to verification by water utility personnel. Toilets may be purchased at any supplier as long as they are on the WaterSense list of HETs.

Rebates

Bill credits of up to \$100 (not to exceed actual purchase price) will appear on the customer's Madison Municipal Services bill after applications are processed. Please allow four to six weeks. Rebates are not available for the costs of installation.

Disposal of Old Toilets

Replaced toilets should be disposed of so that they cannot be re-used. This can be done by placing them at the curb for pick-up by the Streets and Recycling Department.

For more information, call Madison Water Utility at (608) 266-4651.



Application for Toilet Rebate Bill Credit

Please print clearly and review the [program rules](#). Applications with missing or incomplete information will be rejected.

Applicant Information

Applicant name	Business name (if applicable)
Installation address	City/State/Zip
Mailing address (if different from above)	City/State/Zip
Daytime phone number	Total number of units at installation address (if applicable)
I am the: <input type="checkbox"/> Property owner <input type="checkbox"/> Tenant <input type="checkbox"/> Property Manager <input type="checkbox"/> Other (please specify) _____	

Are you a Municipal Services Bill recipient for the address listed above? Yes No

If not, please provide the following information to receive a rebate check (if different from above):

Payee's Name (rebate check made out to)	Mailing address	City/State/Zip
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Toilet Information

Limited to 1 rebate per household/apartment unit. Commercial/industrial/public authority customers limited to 20 per property address.

OLD TOILET <i>Estimated water use of toilet(s) <u>REMOVED</u></i>	***NEW TOILET***		
<u>Quantity installed</u>	<u>Make/brand & model of toilet(s) installed</u>	<u>Model number of toilet(s) installed</u>	<u>Unit number(s) OR toilet location(s)</u> <small>(i.e. first floor bath)</small>
<input type="checkbox"/> 1.6 gallons/flush <input type="checkbox"/> 3.5 gallons/flush <input type="checkbox"/> 5+ gallons/flush			

Receipt Submittal

In addition to this application, you must provide an **ORIGINAL** receipt as proof of payment. Please make copies for your own records.

For toilets purchased directly from a store or retailer

- Original** itemized cash register receipt, original credit card receipt, or sales invoice.
- Receipt must indicate the make and model purchased, cost, and method of payment.

For toilets purchased through a plumber or contractor

- Original** itemized invoice from the contractor, indicating:
 - Make, model, and cost of each toilet
 - Payment has been made in full and zero (\$0) balance remains; stamped or noted "Paid in Full".

Rebate Agreement

I have read, understand, and agree to the terms and conditions in the Toilet Rebate Program description. I understand that funds are issued as a credit on the Madison Municipal Services Bill except in certain cases when the applicant is not the account holder. I understand that the Madison Water Utility, with prior notification, may inspect the premises to verify toilet installation(s).

Applicant Signature	Job Title (Commercial rebates only)	Date
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DON'T FLUSH THIS OPPORTUNITY!

\$100 Toilet Rebate*

when you replace an old or inefficient fixture with a WaterSense labeled toilet

1

Shop for a new toilet with a WaterSense label

2

Submit your receipt and rebate form to:

City of Middleton
7426 Hubbard Avenue
Middleton, WI 53562

3

Receive up to \$100!

Hurry!
Limited
Quantity
Per Year!

Visit cityofmiddleton.us/waterconservation
for more details.

Questions? Call 608-821-8370

* Limit 1 per address per year. Single-family and duplex owners and renters eligible for above rebate.

look for



COMMERCIAL PROPERTIES**

A 50% water audit reimbursement, \$100 toilet rebate, and \$25 pre-rinse spray valve rebate are available.

** Including triplexes, multi-family, commercial, industrial, and public authority.

**Middleton Water Utility
High Efficiency Toilet Rebate
Residential Application Form**

Please read all program rules before submitting. The rules can be found at www.cityofmiddleton.us/waterconservation.

Applicant Information

Name (please print) _____ Account #: _____

Installation Address _____ Unit Number _____

Mailing Address (if different) _____

Mailing Address City _____ State _____ Zip _____

Telephone _____

Number of bathrooms in home _____ Number of people in home _____

Old Toilet Information

Estimated tank size of toilet (gallons) being replaced (check one):

1.6 gallons per flush 3.5 gallons per flush 5 gallons per flush

New Toilet Information

New toilet manufacturer (brand) _____ Model name _____

Model number _____ Purchase price _____

Rebate Agreement

I have read, understand, and agree to the terms and conditions in the Toilet Rebate Program description. The toilet I have purchased complies with the City of Middleton Plumbing Code and the City of Middleton Cross Connection Ordinance. I understand that I must dispose of the recycled toilet so it cannot be reused. I understand and agree that the Middleton Plumbing Inspector upon prior notification to me may inspect the premises to verify installation of the rebated WaterSense toilet (one per household per year).

Applicant Signature _____ Date _____

Mail your completed application form and your original dated receipt to: Middleton Water Utility, Water Conservation Rebate Program, 7426 Hubbard Avenue, Middleton, WI 53562. Questions? (608) 821-8370