

# Memorandum

**To:** Plan Commission

**From:** Katherine Holt – Community Development Specialist

**Date:** March 1, 2021

**Re: Amending Section 14-1-70**

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The proposed Ordinance amendment will amend Section 14-1-70(u)(9) in the Subdivision regulations to allow the changing of street names to be approved at the discretion of the Common Council. The current process to change a street name involves amending the recorded plat or certified survey map (CSM) with an affidavit of correction. Surveyors are reluctant to work with the City on affidavit of corrections for street name changes as the affidavit of correction implies an error has occurred in the land division process. The proposed Ordinance amendment will allow the City to change street names at the discretion of the Council without the need to involve the surveyor or the affidavit of correction.

The attached documents contain the proposed redlined text changes as well as a proposed Ordinance reflecting those changes. The City attorney has reviewed the Ordinance amendment and has no concerns.

Staff recommends the Plan Commission recommend to the Council approval of amending Section 14-1-70(u)(9) of the Subdivision regulations relating to changing existing street names. If the amendment moves forward, a public hearing will be held before the Common Council on the proposed amendment on March 8<sup>th</sup>.

Sec. 14-1-70 - General Street Design Standards.

(u) **Street Names.**

- (1) Duplication of existing street names by similar word, spelling, or sound shall not be permitted.
- (2) Where a street maintains the same general direction except for curvilinear changes for short distances, the same name shall continue for the entire length of the street. House numbering difficulties shall be considered the determining factor in considering whether a change of name is necessary due to curvilinear changes.
- (3) A street name shall be changed when required to conform to the proposed or existing house numbering base.
- (4) A name which is assigned to a street which is not presently a through street, due to intervening land over which the street extension is planned, shall be continued for the separate portions of the planned through street.
- (5) The following designations shall be used only in the situations indicated:
  - a. **Boulevard.** A street with a divided pavement, either existing or planned. If the divided pavement ends but the street continues, the same street name and suffix shall continue.
  - b. **Lane.** To be limited to a street, one (1) block long, not ending in a cul-de-sac.
  - c. **Circle.** To be limited to a cul-de-sac of nine (9) lots or more.
  - d. **Court.** To be limited to a cul-de-sac of eight (8) lots or less.
  - e. **Parkway.** To be limited to a street abutting a park or greenway or creek.
- (6) The maximum number of street names at one (1) intersection shall be three (3).
- (7) Street names shall be assigned to avoid intersections which have the same exact street names.
- (8) The name of any projection of a street shall remain unchanged even if the projection terminates in a cul-de-sac.
- (9) The changing of a street name shall be approved at the discretion of the Common Council. that does not duplicate an existing street name shall only be approved where such change will eliminate conflicts with other provisions of this Subsection.
- (10) Service roads and highways served by them shall have the same street name and designation.
- (11) Approval of street names on a preliminary plat will not reserve the names nor shall the City be required to accept such names at the time of final platting.
- (12) A minimum number of letters is desirable in a street name. The maximum number of letters, not including the prefix or suffix, shall not exceed twelve (12).

**ORDINANCE NO. 21-  
AN ORDINANCE AMENDING SECTION 14-1-70  
OF THE CODE OF ORDINANCES OF  
THE CITY OF VERONA**

The Common Council of the City of Verona, Dane County, Wisconsin, do hereby ordain that the Code of Ordinances, City of Verona, Wisconsin is amended as follows:

1. Section 14-1-70(u)(9) is hereby amended to read as follows:  
The changing of a street name shall be approved at the discretion of the Common Council.
2. This ordinance shall become effective upon passage and publication as required by law.

**CITY OF VERONA**

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**Luke Diaz, Mayor**

(seal)

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**Kayla Martin, Deputy Clerk**

ENACTED:

PUBLISHED:

