

**VPL Board Meeting Minutes**  
*Library Board of Trustees-Verona Public Library*  
*500 Silent Street Verona, WI 53593*

**Wednesday, January 6, 2021, 6:30 p.m.**  
**Virtual Board Meeting**

Virtual Participants: Conwell, Huemmer, Sohail, Ryan, Hopp, Cronin, Kurth, Burkart

**Call to order:**

Hopp called the meeting to order at 6:31 p.m.

**Approval of Minutes:**

A motion was made by Huemmer, seconded by Kurth to approve the Regular Meeting Minutes of 12/02/2020. Motion carried.

**Review and Approval of Invoices:**

A motion was made by Conwell, seconded by Huemmer to approve the December 2020 invoices. Motion carried.

**Public Comments:**

None

**City Council Liaison Report:**

Cronin updated the board regarding the eastside sanitary sewer project and the Ice Age trail restoration project. She also reported about the regular progress meetings to be held to monitor these projects.

**Library Director's Report:**

Burkart updated the board that there have been 669 signups for the Winter library challenge. 30 gift certificates and gift cards, worth \$25 each, have been bought from the local small businesses for the challenge to support the local community. She also reported that the first paycheck of the year was delayed owing to the holiday on the first Friday that caused trouble for some employees. She also stated that COVID-19 sick leaves for the employees were not extended by the city, that left the part-time employees without any sick leave this year. She also added that the staff has finetuned the curbside pickup operations and the staff feel safe to come to work at the library.

**Old Business:**

- 1. Discussion and possible action regarding library response to COVID-19 and metrics needed to reopen the library:** Conwell shared and elaborated the data snapshot of COVID-19 from PHMDC showing a slight increase in the cases after the holidays as expected. Hospitalization number is decreased. Nationally cases are going up and can impact our community in the coming weeks.

Burkart reached out to the other area libraries to gather more information about their metrics to reopen. Most of the libraries are using PHMDC data and need the community spread numbers to be in yellow or green zone in order to consider the reopening.

The board decided to stay in the same phase with potential reopening in mid-spring. Meanwhile the library will continue to be engaged in the community and continue to offer programs for the community.

**New Business:**

- 1. Discussion and possible action regarding the Dane County Library Service Agreement for Extension of Library Service: A motion was made by Huemmer, seconded by Kurth to sign the Dane County Library Service Agreement for Extension of Library Service. Motion carried.*

**Adjournment:** Meeting adjourned at 7:00 p.m.

Library board approved February 3, 2021