

**VPL Board Meeting Minutes**  
*Library Board of Trustees-Verona Public Library*  
*500 Silent Street Verona, WI 53593*

**Wednesday, February 2, 2022, 6:30 p.m.**  
**Virtual Meeting via Zoom**

Present: Hopp, Conwell, Cronin, Huemmer, Ryan, Safarik, Sohail, Burkart  
Guests: Strutz

**Call to order:**

Hopp called the meeting to order at 6:33 p.m.

**Approval of Minutes:**

A motion was made by Safarik, seconded by Conwell to approve the Regular Meeting Minutes of 1/05/2022. Motion carried.

**Review and Approval of Invoices:**

A motion was made by Cronin, seconded by Ryan to approve the Late December 2021 and January 2022 invoices. Motion carried.

**Public Comments:**

None

**City Council Liaison Report:**

- No Mow May is now an ordinance allowing Verona residents to let grass grow throughout the month of May to promote habitat for pollinators.
- City welcomes comments on Frozen Fest, an event hosted jointly by Verona Parks Department and Verona Area Chamber of Commerce. With positive feedback from the public, this may become an annual event.

**Library Director's Report:**

- Winter Reading Challenge complete. Prize winners have been notified.
- Word on the Street 5K scheduled for Saturday, April 30, 2022.
- Pollinator programs will be held during month of May to coordinate with No Mow May.
- Planning continues for Community Read event.
- Reference Librarian/Communications Coordinator position now vacant due to staff resignation. Interview process will begin in March.

**Old Business:**

**1. Discussion and possible action regarding library response to COVID-19 and library reopening plan:**

- Community transmission level still critical. Case numbers are trending downward, but remain significantly elevated. New sub-variant poses concern.
- Youth services will not offer in-person story times and events at this time. Virtual events will be offered. Will re-evaluate situation in March.
- Library has returned to full operating hours.
- Two study rooms remain closed to the public for staff use.

**New Business:**

**1. Discussion and possible action regarding the Inclement Weather Policy:**

- Language was updated.
- Announcement will be made only when action required.
- Circulation room added as additional safe area.
- City has designated library as emergency heating/cooling shelter during library open hours.
- A motion was made by Sohail, seconded by Huemmer to accept the revised Inclement Weather Policy. Motion carried.

**2. Discussion and possible action regarding the 2021 DPI State of Wisconsin Library Annual Report:**

- Report data reflects decrease in circulation and participation numbers due to COVID.
- Motion made by Huemmer, seconded by Safarik to accept statement of satisfaction with support offered by South Central Library System. Motion carried.
- Motion made by Conwell, seconded by Huemmer to accept Annual Report as presented. Motion carried.

**3. Library Board member Ryan resigned position as School District Representative.**

**Adjournment:** Meeting adjourned at 7:10 p.m.

**Next meeting:** March 2, 6:30 p.m., to be held virtually on Zoom.

2/7/2022 ES

Library board approved 3/2/22