

**CITY OF VERONA**

**MINUTES**

**PUBLIC WORKS/SEWER & WATER COMMITTEE**

**MONDAY, APRIL 11, 2022**

1. The meeting was called to order by Mr. Touchett at 5:18pm.
2. Roll Call: Present: Evan Touchett, Mara Helmke, Chad Kemp. Also present: Theran Jacobson, Director of Public Works; Carla Fischer, AECOM, City Engineer.
3. MOVED by Touchett, seconded by Kemp, to approve the minutes of the March 14, 2022, meeting of the Public Works/Sewer and Water Committee. Motion carried 3-0.
4. MOVED by Touchett, seconded by Helmke, to recommend awarding Project 2022-108, Wildcat Way water main project, to Maddrell Excavating, LLC of Brodhead, WI, in the amount not to exceed \$267,751.59. Motion carried 3-0. Touchett noted he thinks Jacobson smartly times public works project bids.
5. MOVED by Touchett, seconded by Helmke, to recommend approving change order No. 6 for Project 2018-108, Eastside Interceptor replacement project, in the amount not to exceed \$6,906.00. Motion carried 3-0.
6. MOVED by Touchett, seconded by Kemp, to recommend approving change order No. 7 for Project 2018-108, Eastside Interceptor replacement project, in the amount not to exceed \$17,795.20. Motion carried 3-0.
7. Fischer provided an overview of the Municipal Separate Storm Sewer System annual report for 2021. City staff provided supporting documentation to AECOM who formalizes the 2021 annual report for the maintenance activities on the storm water utility. The report was submitted to the Wisconsin Department of Natural Resources on March 31, 2022 and is required to be presented to the committee. The report summarizes the following activities:
  - Public education and outreach
    - Presentations prepared and executed by Marty Cieslik, Construction Manager, now retired. AECOM is now facilitating the future presentations with new topics to be determined. Presentations will be recorded and available virtually.
  - Storm sewer outfall illicit discharge inspections and documentation
    - These inspections determine if there are any unknown or unanticipated flows in the storm sewer system during dry weather to find a cross connection. There are no known cross connections or unanticipated flows resulting from the inspections. There are known cooling water discharges from industrial sources that are documented.
  - Construction permits issued and inspections
    - Issuance of erosion control permits and inspection report
  - Street & curb side material management
    - Sweeping
    - Material collection and usage
  - Updated mapping
    - Addition of storm water management assets (pipe and treatment facilities)

MOVED by Touchett, seconded by Kemp to approve submittal of the Municipal Separate Storm Sewer System (MS4) 2021 annual report to the WI DNR. Motion carried 3-0.

8. MOVED by Touchett, seconded by Kemp adjourn at 5:47pm. Motion carried 3-0.

Note: These minutes were prepared by Theran Jacobson, Director of Public Works. These minutes are based on the notes of the recorder and are subject to change at a subsequent meeting.