

**CITY OF VERONA**  
**COMMON COUNCIL**  
**MINUTES**  
**July 11, 2022**

1. Call to order: Diaz called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call: Kate Cronin, Mara Helmke, Phil Hoechst, Chad Kemp, Rye Kimmett, Christine Posey, Heather Reekie and Evan Touchett were present. Also present: City Clerk Holly Licht, City Administrator Adam Sayre, and City Engineer Carla Fischer.
4. Public Comments
5. Approval of Minutes from the June 27, 2022 Common Council meeting  
Motion by Reekie, seconded by Cronin to approve the June 27, 2022 Common Council meeting minutes. Motion carried 8-0.
6. Mayor's Business
7. Announcements
8. Administrator's Report: the administrator's report was entered into the record.
9. Engineer's Report: the engineer's report was entered into the record.
10. Committee Reports
  - A. Finance Committee**
    - (1) Discussion and Possible Action Re: Payment of bills  
Motion by Kemp, seconded by Helmke to pay the bills in the amount of \$1,125,752.57.  
Motion carried 8-0.
  - B. Plan Commission**
    - (1) Discussion and Possible Action Re: Ordinance No. 22-1009 approving a zoning map amendment to rezone approximately 21.7 acres to Urban Residential, 5.08 acres to Public Institution, and 2.3 acres to Suburban Commercial located east of County Highway ("CTH") M and south of CTH PD.  
Motion by Posey, seconded by Hoechst to approve Ordinance No. 22-1009 approving a zoning map amendment to rezone approximately 21.7 acres to Urban Residential, 5.08 acres to Public Institution, and 2.3 acres to Suburban Commercial located east of County Highway ("CTH") M and south of CTH PD. Motion carried 8-0.
    - (2) Discussion and Possible Action Re: Resolution No. R-22-027 approving a conditional use permit for an apartment/condominium, complex land use located east of CTH M and south of CTH PD.  
Motion by Posey, seconded by Kimmett to approve Resolution No. R-22-027 approving a conditional use permit for an apartment/condominium, complex land use located east of CTH M and south of CTH PD. Motion carried 8-0.
    - (3) Discussion and Possible Action Re: Resolution No. R-22-028 approving a conditional use permit for four (4)-story buildings located east of CTH M and south of CTH PD.  
Motion by Posey, seconded by Hoechst to approve resolution No. R-22-028 approving a conditional use permit for four (4)-story buildings located east of CTH M and south of CTH PD. Motion carried 8-0.
    - (4) Discussion and Possible Action Re: Resolution No. R-22-029 approving a preliminary plat located east of CTH M and south of CTH PD.  
Motion by Posey, seconded by Helmke to approve Resolution No. R-22-029 approving a preliminary plat located east of CTH M and south of CTH PD. Motion carried 3-0.

- (5) Discussion and Possible Action Re: Resolution No. R-22-030 approving a condominium plat to create ten (10) condominium units located at 101 Prairie Heights Drive. Motion by Posey, seconded by Kemp to approve Resolution No. R-22-030 approving a condominium plat to create ten (10) condominium units located at 101 Prairie Heights Drive. Motion carried 8-0.

**C. Public Safety & Welfare Committee**

- (1) Discussion and Possible Action Re: A temporary premises description amendment for n+1 Coffee and Beer, LLC d/b/a (n+1) Café, located at 507 Bruce Street for the Mid-Summer's Night Market on August 6, 2022, from 3-9 p.m. Motion by Reekie, seconded by Touchett to approve a temporary premises description amendment for n+1 Coffee and Beer, LLC d/b/a (n+1) Café, located at 507 Bruce Street for the Mid-Summer's Night Market on August 6, 2022, from 3-9 p.m. Motion carried 8-0.
- (2) Discussion and Possible Action Re: A temporary premises description amendment for n+1 Coffee and Beer, LLC d/b/a (n+1) Café, located at 507 Bruce Street for the Christkindlmarkt on November 26, 2022, from 10 a.m.-5 p.m. Motion by Reekie, seconded by Hoechst to approve temporary premises description amendment for n+1 Coffee and Beer, LLC d/b/a (n+1) Café, located at 507 Bruce Street for the Christkindlmarkt on November 26, 2022, from 10 a.m.-5 p.m. Motion carried 8-0.

**11. New Business**

- A. Discussion and Possible Action Re: Woods at Cathedral Point Phase 4 development agreement  
Motion by Kimmett, seconded by Kemp to approve the Woods at Cathedral Point Phase 4 development contingent upon final review of the City Attorney and City Administrator. Motion carried 8-0.
- B. Discussion and Possible Action Re: Resolution No. R-22-031 Adopting the City of Verona Annex to the Dane County Natural Hazard Mitigation Plan  
Motion by Posey, seconded by Reekie to approve Resolution No. R-22-031 Adopting the City of Verona Annex to the Dane County Natural Hazard Mitigation Plan. Motion carried 8-0.
- C. Discussion and Possible Action Re: Director of Planning and Development employment agreement  
*The Common Council may convene in a closed session for discussion and possible action regarding a Director of Planning and Development Employment Agreement as authorized by Section 19.85(1)(c) of the Wisconsin Statutes to consider employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of the City of Verona. The Common Council may reconvene in open session to discuss and take action on the subject matter discussed in the closed session.*

Motion by Reekie, seconded by Kemp to go into closed session at 7:22 p.m. Motion carried 8-0 on roll call vote.

Motion by Touchett, seconded by Kemp to reconvene in open session at 7:29 p.m. Motion carried 8-0.

Mayor Diaz recommended that the City hire Katherine Holt as the Director of Planning and Development.

Motion by Kemp, seconded Cronin to approve an employment agreement with Katherine Holt for the position of Director of Planning and Development. Motion carried 8-0.

11. Adjournment: Motion by Touchett, seconded by Kemp to adjourn at 7:31 p.m. Motion carried 8-0.

Respectfully Submitted,  
Holly Licht, City Clerk