CITY OF VERONA

Date:_____

CR#:_____

PETITION FOR STREET USE PERMIT

*All required application materials must be submitted at least **45 days prior to the event**.*

Application Fee:
$25.00 + any additional fees

REQUIRED INFORMATION

Please include the following information/materials regarding the event with your application:

- ☐ Neighbors Signatures
- ☐ Road maps marking streets requested to be closed

We are requesting the use of the following street(s) in the City of Verona, and consent to the use of this roadway for the below times and to the City of Verona street use permit for use of the said portion of the street(s) requested for the purpose listed and agree to abide by such conditions that the City of Verona attach to this granting of the request. We further understand the permit will be granted for no longer than twelve (12) hours on the date specified, and agree to remove from the street prior to the end of the time period all equipment, vehicles, and other personal property placed or driven on the street during the event for which a permit is granted.

APPLICANT INFORMATION

Name:_____ Phone:_____
First Last

Address:_____

Email:_____

EVENT INFORMATION

This event for a: ☐ residents ☐ organization ☐ business

This event is for: ☐ recreational use ☐ business use

Name of Event:_____

Event date(s):_____ Event time(s):_____

Set up Start Time:_____ Tear Down End Time:_____

Location of road ways requesting for use:_____

_____

Signature:_____ _____
Applicant Signature Date

Once application is approved, the permit will be issued to applicant via email.
A copy of the permit must be available at event for confirmation.

OFFICE USE ONLY

PLEASE DO NOT WRITE ON THIS PAGE

CHIEF OF POLICE

Date Received by Police:_____

Special condition for event:

_____

_____

_____

Meeting with Applicant: Yes ☐ No ☐ If YES, Date of Meeting:_____

CERTIFICATION OF APPLICATION BY:

CHIEF OF POLICE:

Approved ☐ **Denied** ☐ _____ _____

Signature of Chief of Police Date

Public Works Director:

Approved ☐ **Denied** ☐ _____ _____

Signature of Public Works Director Date

Copy to Fire Department: _____

Date

Copy to EMS: _____

Date

Fee Paid: _____

Date

Consenting To Issuance Of Street Use Permit:

This petition must be signed by at least seventy-five (75%) of the residents/business owners over eighteen (18) years of age residing along the portion of the street designated for the proposed use.

Name of Event:_____ Date of Event:_____

Residents/Businesses Signatures:

Name	Address